

Torch Lake Township
ANTRIM COUNTY, MICHIGAN
Torch Lake Township
Community Services Building
Planning Commission Meeting

DRAFT Minutes

June 8, 2021

Present: Chairperson, B Stridiron, Members: J. Merchant, C. Shoemaker, L. Carleton, B. Budros,

Absent: B. Hawkins, J. Kulka

Others: S. Kopriva, J. Petersen

Audience: 22

Recording Secretary: Veronica Beitner

1. Call to Order Regular Meeting by Bill Stridiron at 7:02 pm

2. Pledge of Allegiance – Recited by all present

3. Consideration of Agenda – B. Stridiron adds 10B as Review Zoning 2.19 and 4.0. (M/S) J. Merchant/B. Budros. No Discussion. Passed 5-0.

4A. Public Hearing opened at 7:04 pm for Section 2.19 of the Torch Lake Township Zoning Ordinance

4Ai. Open to public comment.

No public comments. No written correspondence

Close of public comment and hearing at 7:05 pm

4B. Public Hearing opened at 7:06 pm for Chapter 4.00 of the Torch Lake Zoning Ordinance

4Bi. Open to public comment

No public comments. No written correspondence.

Close of public comment and hearing at 7:07 pm

5. Break if necessary

6. Public Commentary – no comments

7. Minutes from May 11, 2021 Meeting – B. Stridiron to give Recording Secretary his changes.

C. Shoemaker: name spelled wrong on page 2, item 13C. Eliminate all references to audio.

Sara to be referred to as Planner/Zoning Administrator. L. Carleton clarified Item #6 bottom line should read “6 public attendants were identified.” Remove the number 4 located in mid paragraph of item #6 before the word

“requirements.” C. Shoemaker motion to approve the minutes with corrections. B. Stridiron seconded. Passed 5-0.

8. On-going Reports

A. Sara Kopriva, Planner/Zoning Administrator – provided a list of all the permits issued as well as a blight issues that her and Jackie are currently working on.

B. PC Representative Cole Shoemaker spoke to a variance on a shed that was existing. Draft minutes provided to PC members for review with appeal being denied. Second appeal dealt with the interpretation appeal of the zoning administrator’s decision that was dealing with a deck under work on Torch Lake. It dealt with the difference between the code that existed at the time of issuance as related to today’s code. Ultimately, the ZBA found the Zoning Administrator’s interpretation was not correct.

C. Torch Lake Township Board Representative J. Merchant spoke to Torchport activities and DNR property for sale.

Spoke to Bill Petersen, Deputy Supervisor report regarding road work completion which is coming in under budget.

Spoke to new hires: new EMT, Veronica Beitner for scanner and Day Park Coordinator, 2 park attendants and streaming of meetings. Approved the Antrim County Task and Service Agreement. Approved road work to be done on Beechwood Drive and Torch View Drive. Bill Stridiron asks how individuals go about getting the road commission to address speed restrictions and painting of lines along M-88 and US31. J. Merchant suggests emailing Burt Thompson in Antrim County or anyone on that Board.

9. Correspondence – None

10. New Business

10A. PC Minutes Policy – Sara Kopriva spoke to details of what should be included and presented a list of requirements. This included speaking to Public Hearings. B. Stridiron indicated that By-laws reference the streamlined version/option.

Barbara Budros spoke to preference of streamline. Sara will work with Veronica Beitner to show how streamlines look. Bill asks for show of hands with the majority preferring streamline.

10B. 2.19 Approved at last meeting. 4.0 Approved at last meeting. Motion to approve changes to be sent to Antrim County. (M/S) B. Stridiron/J. Merchant. Discussion: None. Passed 6-0.

11. Break if necessary

12. Unfinished

12A. Rezoning Requests PCA 2021-01 Lake Living Properties at 5884 N M-88 Hwy, Parcel #05-14-106-014-20

12Ai. Board discussion – with the absence of two (2) voting members, B. Stridiron suggests moving to July meeting. Barb Budros is not opposed to moving but suggests a special meeting so that this issue is not drawn out. S. Kopriva stated guidelines of time requirements to call such a meeting. Proposed dates: June 17, 2021 at 7:00 pm with a backup date of June 23, 2021 at 7:00 pm. S. Kopriva will post on the website once a date has been determined. No further discussion.

13. Concerns of Commission

13A. Chair – feels going well but anticipates additional Zoning requests.

13B. Members – none

13C. Consultant – going through digitization of the Zoning map.

14. Public Commentary

Dave Taylor – reiterates that the area concerning the rezoning request is a complete residential area. Does not see any need for changes to businesses. Combining the 2 parcels is an item of concern as to what would that property become in the future.

15. B. Budros motion to adjourn/Cole Shoemaker seconds. No discussion. Passed 6-0. Meeting adjourned at 7:33 pm