TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

Torch Lake Township

Planning Commission Meeting

Community Service Building

APPROVED Minutes WITH CORRECTIONS 7-0

August 13, 2019

**Present:**  Shoemaker, Petersen, Jorgensen, Kulka, Carleton, Stridiron, Goossen

**Absent:**

**Others:**    Graber, Martel

**Audience:**  2

**Recording Secretary:** J. Petersen

**1.**    **Call to Order Regular Meeting:**

Meeting called to order at 7:01 pm by Kulka

**2. Public Commentary**

Kulka asked for any public commentary and there was none

**3. Consideration of Agenda**

Motion by Kulka to move item 8 before item 4; Move item 8A to 8B and add 8A “Moratorium - shooting range. Motion seconded by Petersen, Kulka called for discussion and vote passing 7/0

**4. Approval of Minutes**

Motion by Jorgensen to approve draft meeting minutes from July 9, 2019; seconded by Goossen. Kulka called for comments and vote; 7/0 motion carried

**5. On-going Reports**

**5A Zoning Administrator’s Report**

Graber distributed an updated *Checklist for July 2019* and TLT 2019 Land Use Permits spreadsheet through Permit #2019-40, Land Division App # IDA2019-3 and ZBA Appeals 32019-2. Violations, civil infractions, enforcement, court cases, pending court cases, complaints, on-going permit status, and current zoning applications were summarized. Graber encourages PC members to visit the site of the next special use permit request and review the permit (distributed by Deb) for next meeting.

**5B PC Representative on ZBA Report**

Shoemaker stated there was nothing to report.

**5C TLT Board Representative on PC Report**

Petersen summarized board activities such as hiring a new fire chief, moratorium on shooting ranges, day park committee, and FOIA. Please do not use the township email any more - the board will give further clarification and training but no further electronic communication shall occur.

**6.   Correspondence, Meetings, Training, Announcements, etc.:**

**7. Unfinished Business**

**7A. NONE**

**8. New Business**

 **8A. Moratorium - Shooting Range**

Martel summarized the board’s decision to impose a 6-month moratorium on shooting ranges and instructed the PC to look into writing zoning and definitions required in the zoning of shooting ranges.

Kulka instructed the PC it would form an advisory committee to collect data and information and give to the PC for their use in deliberations. The advisory committee will be Bill Stridiron and Cole Shoemaker, consulting with Todd Millar, Chris Grobell, MTA, other townships etc. Report is due September 10, 2019. Martel will contact and get Chris Grobell working on this as well. Goossen made a motion to form the committee as stated, motion seconded by Stridiron - Kulka called for further discussion and vote; passing 7/0

**9. Concerns of the Planning Commission**

**9A. Concerns of the PC Chair**

Kulka reiterated no use of electronic communication (email) FOIA

**9B. Concerns of PC Members**

Kulka called for and none was offered

**10. Public Commentary**

Kulka called for public comments and none were given

**11.**  **Adjournment - 9:13pm**

With nothing further, a motion was made by Kulka to adjourn, the motion was seconded by Shoemaker; Kulka called for further discussion and vote passing 7/0.