TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

APPROVED MINUTES OF BOARD MEETING APPROVED 5-0 WITH CORRECTIONS

OCTOBER 16, 2018

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Petersen, Cook and Windiate

Absent: None

Audience: 11

1. **REPEATING AGENDA**
2. The meeting was called to order at 7:00.
3. MINUTES**: Motion** by Petersen to approve Minutes of regular meeting September 18, 2018 with corrections was seconded and passed 5-0. In item D 2. correct to read would like to re-surface the “road”; in item D 3. change “PP” to read “Police Power”; in item D 9. add Pine Hill Landscaping “at Day Park”. **Motion** by Petersen to approve Minutes of Special Meeting October 9, 2018 with addition was seconded and passed 5-0. In item 3. add sentence “No formal action was taken at this time”. **Motion** by Cook to approve Minutes of Closed Session October 9, 2018 with corrections was seconded and passed 5-0.
4. CORRESPONDENCE, ETC: Letter of resignation from Bob Spencer was read into the record; Email received from Joel Moore regarding Michigan Trail Special Assessment District was acknowledged. Martel had forwarded the requested information to Mr. Moore.
5. AGENDA CONTENT: **Motion** by Windiate to approve with changes was seconded and passed 5-0. Remove item D 7. “AMS Budget Adjustment” and add item D.8 “Agreement to Build on two different Sections in San Marino Shores”.
6. CITIZEN COMMENTS: Tom Welsh addressed the Board regarding the condition of the Creswell Road End at the Bay. It is not usable and should be closed down. The Antrim County Road Commission gave the Road End to the Township in 1994 with upgrades in 2002. It has been totally ignored. He also said nothing has been done since.No signs? Road End Ordinance should be displayed there but isn’t.
7. **CONSENT AGENDA:** Approved by consent.
8. **SPECIAL REPORTS AGENDA:** Petersen reported that the Planning Commission has adopted the Master Plan; Discussion continues regarding Agritourism and carriage houses.
9. **AGENDA FOR BOARD DISCUSSION/ACTION:**
10. Proposed Special Assessment District (SAD): After the Public Hearing tonight, Martel believes a Title Search is needed for the two roads; he agrees that an engineer is needed to determine paving requirements; he is asking that they begin now to form an association; recommends we pursue it (SAD) but answer these questions first. Cook proposes the time frame not go over 3 years and that we hold on a decision while we answer the questions.
11. EMS Orientation Policy: The purpose of the policy is to provide guidelines for TLT EMS personnel orientation and yearly check-off. The **Motion** by Schultz to accept the policy was seconded and passed 5-0.
12. Planning Commission Re-appointments: **Motion** by Martel to re-appoint Jerry Kulka and Cole Shoemaker to the Planning Commission for a 3-year term to expire 10/2021 was seconded and passed 5-0.
13. Planning Commission Appointment: The **Motion** by Martel to appoint Bill Stridiron to the Planning Commission for a 3-year term to expire 10/2021 was seconded and passed 5-0.
14. Re-appointments ZBA:  **Motion** by Martel to re-appoint David Barr and Mark Jakubiak to the Zoning Board of Appeals for a 3-year term to expire 10/21 was seconded and passed 5-0.
15. ZBA Appointments: **Motion** by Martel to appoint James Meinke to a 3-year term as first alternate on ZBA was seconded and passed 5-0. **Motion** by Windiate to appoint James Gainey to a 3-year term as second alternate on ZBA was seconded and passed 5-0.
16. Deleted
17. Agreement to Build on two different Sections: The Board approved the agreement which allows the owners to build their house on both parcels, but cannot split the parcels in the future without the approval of the Board. **Motion** by Petersen to approve the agreement was seconded and passed 5-0.
18. **FUTURE MEETINGS AND HEARINGS:**
19. Special Board Meeting Thursday October 18, 2018 regarding a personnel issue.
20. Regular Board Meeting Tuesday November 13, 2018 (rescheduled from November 20, 2018
21. Planning Commission November 13, 2018 (Conference Room).
22. Zoning Board of Appeals November 14, 2018.
23. **CITIZEN COMMENTARY**: Marsha Petersen recommended a registered letter be sent to each property owner on Michigan Trail suggesting they begin working toward a contract that will take care of maintenance, snow plowing etc. for their road that would be in place within the next 3-5 years.
24. **BOARD COMMENTARY:** 1. Martel commented on a situation with the DEQ and critical dune permits. The DEQ is making a property owner in TLT re-apply for a permit for repair work on the shore when he does not have to. Once a permit is given you do not need to re-permit. 2. Schultz reminded the Board of the MTA Chapter meeting next week, the 24th, with Cindy Dodge giving a presentation on cemeteries. Also, kudos to the Fire Department on completing their ISO review. 3. Windiate commented about absentee voters and the November 6th election. 4. Petersen is concerned about the delays moving toward ALS.

With no further business the meeting was adjourned at 8:25 PM. These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk