TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

APPROVED MINUTES OF TOWNSHIP BOARD MEETING WITH CORRECTION 5-0.

AUGUST 15, 2017

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Petersen, Schoenherr and Windiate

Absent: None

Audience: 8

1. **REPEATING AGENDA**
2. Meeting was called to order at 7:00 PM followed by the pledge to the flag.
3. Minutes of July 18, 2017; **Motion** by Schoenherr to approve with changes was seconded and passed 5-0. In Item C. third line, remove “after reviewing several months of EMS billings she feels” and “are not there for the ambulance”. Add “that revenues from AccuMed EMS billings are not being received. Efforts to fix run transmissions still on-going”
4. Correspondence, etc. Master Plan Update meetings will be held here at the CSB with Planner Chris Grobbel to explain the update process. The first meeting is August 23rd at 6:00 PM and the second meeting will be September 9th at 9:00 AM. The DNR will be holding an Open House here at the CSB August 17th from 5:00-8:00 PM regarding a proposed Torch Lake Boat launch.
5. Agenda Content: **Motion** by Martel to approve was seconded and passed 5-0.
6. Citizen Commentary: A question from the audience whether you had to be a registered voter to complete the survey. The answer is no, but you do need to be a property owner or resident. Becky Norris addressed the Board regarding the proposed DNR boat launch. That property was purchased in 1994 against the advice of expert environmentalists, as it is unsuitable for a launch. It would need to be dredged, which would be environmentally harmful. Further, to maintain, it would need to be dredged repeatedly, and that would be harmful to the lake.
7. **CONSENT AGENDA: Motion** by Windiate to approve Agenda minus the EMS report was seconded and passed 5- 0. Schultz asked for clarification of the Med Control issues with Munson Pharmacy. She also asked if Mr. Persons could include under “Runs” on his report whether they were resident or non-resident. **Motion** by Schultz to approve the EMS Report was seconded and passed 5-0.
8. **SPECIAL REPORTS AGENDA:** Petersen reported the PC held a Public Hearing regarding the Medical Marijuana Licensing Act; the PC is looking at other townships regarding fences; no formal actions taken.
9. **AGENDA FOR BOARD DISCUSSION/ACTION**
10. Zoning Administrator Job Description**:** After discussion of the Job Description dated July 18, 2017, the **Motion** by Petersen to accept the first four pages of the document was seconded and passed 5-0. The last two pages of the document deal with the employment agreement, which needs more work and was not approved at this time.
11. Zoning Administrator position: Now that the Job Description has been approved, ads for the vacant position will go in the newspapers, website, MTA website, etc.
12. Resolution: Payments or refunds under $3.00: As some tax payment checks arrive with the incorrect amount submitted and a refund or request for payment must be sent, this resolution stipulates underpayments of $3.00 or less will be taken from the PTAF and/or interest earned and overpayments of $3.00 or less will be handled in accordance with generally accepted regional tax collection practices. **Motion** by Petersen to approve Resolution 2017-12 was seconded and passed 5-0 roll call vote.
13. Appointment of Vernon Lalone: Because of a vacancy on the Board of Review, the **Motion** by Schultz to appoint Mr. Lalone as B.O.R. alternate, to fulfill the term of Cole Shoemaker, effective immediately was seconded and passed 5-0.
14. Principles of Governance Pledge: The MTA Board invites the Township Board to affirm and practice the Principles of Governance by formal ratification. **Motion** by Martel to approve the Principles of Governance was seconded and passed 5-0.
15. Deputy Supervisor Position: Martel is recommending Bob Spencer stay on as Deputy Supervisor for various projects he will need help completing. He is suggesting $15/per hour for this position. The Board would like more details on the specific jobs and a potential time line for completion. No formal action was taken at this time.
16. Day Park Discussion: Lengthy discussion of how to move forward with the Day Park, including what to do about the swimming area, boat launch etc. Issues include the pier, non-resident use and the difficulty of enforcing without a badge. The Board would like to see a chronological outline of the transfer of the park property to the township.
17. Closed Session: The **Motion** by Windiate for the Board to move to Closed Session at 9:02 PM to discuss attorney suggestions relating to Dry Harbour Marine was seconded by Petersen and passed 5-0. Closed Session ended at 9:51 PM.
18. Board Comment: Because of the high-water levels on Lake Michigan, Martel believes there may be significant damage to the shoreline in the coming months; also, the Township may be facing a court case regarding our ordinance revision. With no further business, the meeting adjourned at 10:07 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled Board meeting.

Kathy S. Windiate

Township Clerk