Minutes- *~~DRAFT~~*

Date: January 29, 2020

Torch Lake Township - Day Park Advisory Committee

Approved on February 19, 2020

1. **Repeating Agenda**

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| 1. Call to order
 | Time: 12:00 PM (post mid-day) noon |

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| 1. Record: Members Present & Absent
 | Present: Leon Darga, Wendy Davidson, Jim Meinke, and Rita Service.Absent: Robert (Bob) Hawkins, Virginia (Ginny) Hawkins, Sue Sarin, and Christine SzejbachAudience: Kathy Windiate, and Alan Martel, as secretary.  |

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| 1. Approval of committee minutes of:
2. December 11, 2019, motion by Davidson to reapprove with the following corrections: Approval date will be January 29, 2020, last sentence in d. 4 add “posting speed limit,” and in 8.V. remove b. Seconded by Darga. Passed 5-0.
3. January 8, 2020, motion by Davidson to approve with correction: 6. f. add a last sentence, “The letter is completed to recommend jurisdiction, but will hold the letter until a final committee decision.”
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| 1. Approval of Agenda Content

Motion by Davidson, seconded by Darga to approve as presented. Passed 5-0 |

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| 1. Citizen Comments

Kathy Windiate, township clerk, inform the committee that, beginning this year, electorates who applies for an Absentee Ballot, can, by checking a box, have absentee ballots automatically mailed to them for future elections.   |

1. **Agenda for committee Discussion, Consideration, and Possible Action**

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| 1. Brief Status Update by Owner of Open Action Items
2. Insurance Liability for Public Dock Road.

Martel spoke with Adam Gandolfi, of Municipal Underwriters of Michigan, the township liability insurance carrier regarding an increase in costs for having jurisdiction of Public Dock Road. Gandolfi said there would be very little increase in costs. They insure other townships that have jurisdiction of county roads. 1. Meeting with Lawyer re; DNR Grant and any Deed Restrictions or other kinds of limitations as to park use.

On January 15, 2020 R. Service, V. Hawkins and A. Martel met with Todd Millar, Township Attorney regarding restrictions of the DNR Grant Agreement, Covenants or Restrictions in the Warranty Deed from the Goods in conjunction with a letter from William Good dated October 26,1991 stating his wishes for the use of the park. Millar stated the following:1. The park must be open to the general public and cannot be restricted to only township residents
2. The requirements of the Grant Agreement supersede any restrictions or covenants that the Good’s had stipulated in the letter. Other than a letter of intent from William Good, there are no restrictions or covenants stated in either the purchase agreement or the Warranty Deed.
3. The township may establish reasonable park hours.
4. The monies given by the Grant cannot be paid back and the park must remain a park in perpetuity. [That’s a long time!]

 1. Sheriff Bean re: Additional Patrols

After talking with Sheriff Dan Bean, Rita Service stated that he does not have the personnel for additional patrols. They have been short-handed for a long time, and they have had very few qualified applicants for deputy positions. He said many other counties are having the same trouble.  1. Update: Meeting with Township Attorney [See 1.b above.]
2. Step Approach for changes to the Park

What can be done for this summer and what will require further planning? More data on park users needed. Look for revenue sources. Consider separating the boat ramp and its fees from the park operation. Raise boat launching fees. Give consideration of park and park pavilion fees. Put in place a park attendant organization for this season1. Day Park Budget 2020-2021
2. Review Database- tabled. Service and Darga will meet separately to identify 2020-2021 budgetary items
3. Park attendants- tabled
4. Park Coordinator- tabled
5. Revenue Sources- tabled
6. Separate Budget Committee for the Park- tabled

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1. Summary of Action Steps Before Next Meeting- tabled
2. Next Meeting- Wednesday February 19, 2020; 10:00 AM Budgeting Workshop, and 12:00 PM (noon) regular meeting.
3. Citizenry Comment- None
4. Committee Members Commentary- None
5. Adjournment- 2:15 PM