

MINUTES

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF REGULAR BOARD MEETING
AUGUST 16, 2022
COMMUNITY SERVICES BUILDING
TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel and Windiate
Absent: Merchant
Audience:

A. REPEATING AGENDA:

1. Meeting was called to order at 7:00 pm followed by the pledge to the flag.
2. Minutes: **Motion** by Cook to approve Minutes of July 19, 2022 with one typo correction was seconded and passed 4-0. In Item H. line two change "ARCA" to "ARPA". **Motion** by Cook to approve Minutes of Special Meeting of July 29, 2022 as prepared was seconded and passed 4-0.
3. Correspondence, announcements: Windiate read a letter received from Jack and Virginia Hosmer regarding their wish to have a crypt for their burial space at Lakeview Cemetery. The Township will soon be addressing the cemetery ordinance and updates that are needed. This issue will be discussed at that time.
4. Agenda Content: **Motion** by Cook to approve as presented was seconded and passed 4-0.
5. Citizen Comment: 1. Barb Budros commented that the referendum results from the August 2nd election were not published in the paper within the 10- day deadline according to the Zoning Enabling Act. She prepared a Resolution for the Board to use if interested. 2. Jarris Rubingh reported to the Board on the progress of the Road Commission construction of the Central Lake garage, which is almost done. The salt shed needs to be finished by October to be ready to receive the salt delivery for the year. In Torch Lake Township all the paving jobs have been Completed except Stone Circle (and Traverse Bay Road) and Ruston Road in Antrim County. 3. The Hosmers were also present to say hello and hopes the Board will vote favorably on their request.

B. CONSENT AGENDA: **Treasurer Report pulled for discussion. All other reports approved by consent.** In the _____ Treasurer report, Mr. Cook explained that the ARPA funds that we have received will not be shown in any of the financial reports. It will be tracked separately. Saving it right now but it must be spent in two years' time. **Motion** by Cook to approve Treasurer Report is seconded and passed 4-0.

C. SPECIAL REPORTS AGENDA:

1. Planning Commission: No Meeting held in July.
2. FOIA Update: Windiate reported on one FOIA project that has been completed and three new requests that have been received.
3. Financial Overview: Report given by Cook. More detailed report can be found on the website.
4. Tom Joseph: Outline Key Aspects of a Septic Inspection Ordinance: Tom was not present so his report is moved to next month.

D. AGENDA FOR BOARD ACTION:

OLD BUSINESS: NONE

NEW BUSINESS:

1. Noise Police Ordinance: **Motion** by Cook to direct the Planning Commission and/or Zoning Administrator to research a Noise Police Power Ordinance for the Torch Lake Township Board consideration is seconded and passed 4-0. Currently there are none in the County but TLT should be thinking about it.
2. Compensation Committee Appointments: **Motion** by Schultz to appoint Denise Walker, David Nussdorfer and Peg Asmus to the Torch Lake Township Compensation Committee for a six- month term effective August 17, 2022 with a target report date to the Board of November 15, 2022. **Motion** is seconded and passed 4-0.
3. Planning Commission Appointment: Due to the resignation of Bob Hawkins from the Commission, the **Motion** by Schultz to appoint Kevin Woodward to the Torch Lake Township Planning Commission effective August 17, 2022

with a term ending October 31, 2022 was seconded and passed 4-0 roll call vote, with Merchant being absent. Thanks go out to Bob Hawkins for his work on the Commission.

4. ZBA Alternate Replacement: The **Motion** by Cook to nominate Rita Service to fulfill the term of Marsha Petersen as alternate #2 to the Zoning Board of Appeals effective August 17, 2022 with a term ending October 31, 2024 was seconded and ended with a roll call vote of 2-2 with Martel and Windiate casting the nay votes. During discussion there was conversation about MS. Service being Mr. Cook's wife and was that a conflict of interest. Mr. Cook will continue the search for a replacement. Thanks also to Ms Petersen for her work with the ZBA.
5. Reinstating the Annual Meeting: Because the Township incorrectly abolished the Annual Meeting with Resolution 2022-12, Resolution 2022-13 is to reinstate that meeting. The **Motion** by Cook to rescind Resolution 2022-12 and reinstate the Annual Meeting of Electors effective immediately, was seconded and passed 4-0 roll call vote with Merchant being absent.
6. Purchase Storage Shed for Fire Department: The department would like to construct a 12 x 24 storage shed to house items that are currently stored in the Fire Bay area. The **Motion** by Cook to purchase and install on concrete pad a storage building with an estimated cost not to exceed \$6,500 without Board approval was seconded and passed 4-0.

E. AGENDA FOR BOARD DISCUSSION:

1. Moratorium on Cemetery Monument Criteria/Design: Discussion about necessary updates needed to the current cemetery ordinance, including types of monuments that would be allowed. Mr. Martell would like to see a one-year moratorium on the sale of lots, except to residents who pass and do not own a previously purchased lot. This would allow the Board time to research and make the necessary changes.
2. TLT Fire Chief Discussion related to acquisition of a Fire Rescue Vehicle:
The Chief has come across an emergency vehicle he has an interest in purchasing for the Fire department. It is a 4-wheel drive 2008 Ford F 450 Ambulance with 135,000 miles that has been stripped down so the interior is empty. The cost is \$36,000. Kevin can see it coming in handy in winter months to allow firefighters a place to warm up or to cool down in the summer and for other uses. It would strictly be used by the Fire Department, not by the EMS department as an ambulance.

F. AGENDA ITEM FOR INFORMATIONAL PURPOSE ONLY:

Nothing this month.

G. CITIZEN COMMENT: NONE

H. BOARD COMMENT: NONE

With no further business the meeting was adjourned at 9:00 pm.

FUTURE MEETINGS:

PLANNING COMMISSION SEPTEMBER 13, 2022

BOARD SEPTEMBER 20, 2022

ZBA AUGUST 17, 2022

ZBA SEPTEMBER 21, 2022

These Minutes are respectfully submitted and are subject to approval at the next regular scheduled Board meeting.

Kathy S. Windiate
Township Clerk

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF SPECIAL BOARD MEETING
AUGUST 18, 2022
COMMUNITY SERVICES BUILDING
TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel and Windiate
Absent: Merchant
Audience: 0

THE PURPOSE OF THIS SPECIAL MEETING IS TO DISCUSS AGENDA ITEMS ONLY. OTHER ISSUES THAT WOULD NORMALLY COME BEFORE A REGULAR MEETING OF THE BOARD WILL ONLY BE DISCUSSED IF THE FULL BOARD IS PRESENT AND THERE IS A NEED FOR URGENCY.

1. Meeting was called to order at 4:02 pm.
2. No Public Comment.
3. **Motion** by Cook to approve Agenda with no changes was seconded and passed 4-0.
4. Evaluate Proposed Purchase of Fire Emergency Vehicle: The vehicle in question is a Ford 4x4 which would be good for winter emergency runs. The price is \$36,000 with a %10 down payment required. The vehicle would be for fire use only, not for EMS as an ambulance. The **Motion** by Cook to approve the purchase of the Fire Emergency Vehicle as presented by the Torch Lake Township Fire Chief at the August 16, 2022 Township Board Meeting, for a total cost of \$44,000, which includes delivery transportation and full vehicle inspection with the return of the deposit if the vehicle requires more than \$3,000 for repairs or maintenance identified during the inspection. The Motion is seconded and passed 4-0. A 10% deposit will be provided.
5. No Public Comment
6. No Board Comment. With no further business the meeting was adjourned at 4:33 pm.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled Board meeting.

Kathy S. Windiate
Township Clerk

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF SPECIAL BOARD MEETING
AUGUST 31, 2021
COMMUNITY SERVICES BUILDING
TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Merchant and Windiate
Absent: Martel
Others: Fire Chief Lane
Audience: 0

THE PURPOSE OF THIS SPECIAL MEETING IS TO ADDRESS AGENDA ITEMS ONLY. OTHER ITEMS WHICH WOULD NORMALLY COME BEFORE A REGULAR MEETING OF THE BOARD WILL ONLY BE DISCUSSED IF THE FULL BOARD IS PRESENT AND THERE IS A NEED FOR URGENCY.

1. Meeting was called to order at 5:30 pm.
2. There was no Citizen Comment.
3. Agenda accepted.
4. Evaluate proposed purchase of fire emergency vehicle: Discussion of the purchase ensued. Because the cost of recommended repair work after inspection came in over the original approved amount of \$3,000, the **Motion** by Cook to rescind our proposed purchase of the Fire Emergency Vehicle approved at the Special Board Meeting of August 18, 2022 was seconded and approved 4-0.
5. There was no Citizen Comment.
6. There was no Board Comment.
7. With no further business the meeting was adjourned at 6:15 pm.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled Board meeting.

Kathy S. Windiate
Township Clerk