

CONSENT AGENDA

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
10/19/2022	NOW	DD6072 (A)	PR	118	BOYCE, REBECCA		2,364.98
10/19/2022	NOW	DD6073 (A)	PR	0128	BRANDING, SHANNA		1,591.32
10/19/2022	NOW	DD6074 (A)	PR	108	COOK, ROBERT		2,060.83
10/19/2022	NOW	DD6075 (A)	PR	0108	DAVIDSON, ALLEN		481.46
10/19/2022	NOW	DD6076 (A)	PR	0075	DAVIDSON, WENDY		233.09
10/19/2022	NOW	DD6077 (A)	PR	64	JENEMA, AMY		121.57
10/19/2022	NOW	DD6078 (A)	PR	0028	MARTEL, ALAN		197.07
10/19/2022	NOW	DD6079 (A)	PR	9011	MCCALL, JOHNNY		1,189.15
10/19/2022	NOW	DD6080 (A)	PR	83	MCCULLEN, ALAN		331.32
10/19/2022	NOW	DD6081 (A)	PR	2233	MERCHANT, JASON		382.61
10/19/2022	NOW	DD6082 (A)	PR	3662	PETERSEN, JACQUELINE		388.66
10/19/2022	NOW	DD6083 (A)	PR	107	PETERSEN, WILLIAM		428.25
10/19/2022	NOW	DD6084 (A)	PR	78	SCHROEDER, THEODORE		1,883.51
10/19/2022	NOW	DD6085 (A)	PR	0068	SCHULTZ, SHARON		831.79
10/19/2022	NOW	DD6086 (A)	PR	0112	SEHL, JENNA		288.83
10/19/2022	NOW	DD6087 (A)	PR	1507	SIMUNDIC, MATTHEW		1,082.32
10/19/2022	NOW	DD6088 (A)	PR	4646	SPICER, KAY		246.68
10/19/2022	NOW	DD6089 (A)	PR	79	STONE, DONNOVAN		1,168.64
10/19/2022	NOW	DD6090 (A)	PR	0092	VINCENT, LISA		1,706.17
10/19/2022	NOW	DD6091 (A)	PR	0106	WINDIATE, KATHY		672.29
10/19/2022	NOW	DD6092 (A)	PR	4052	WOODWARD, LINDA		214.96
10/19/2022	NOW	DD6093 (A)	PR	0216	WYNKOOP, JEFFERY		72.52
10/19/2022	NOW	EFT444 (E)	PR	IRS	IRS		5,486.42
10/19/2022	NOW	EFT445 (E)	PR	STATE	STATE OF MICHIGAN		2,002.76
10/21/2022	NOW	38059	AP	10353	ROBERT COOK	REIMBURSEMENT FOR VISA PAYMENT TO SIMPL	523.48
10/21/2022	NOW	38060	AP	10330	DROGT EXCAVATING, INC	CEMETARY- AFTON ROAD MIX THEN GRADE, LEV	25,294.00
10/21/2022	NOW	38058	AP	0006	EASTPORT MARKET	GAS/MOWERS AND SOAP/SPONGE	143.88
10/24/2022	NOW	38061	AP	10209	XEROX FINANCIAL SERVICES LLC	LEASE PAYMENT	436.60
10/24/2022	NOW	38062	AP	10417	JUSTUS TOWNSHIPS	OMBUDSMAN RECONCILIATION PROGRAM	1,200.00
10/25/2022	NOW	38063	AP	0278	CHARTER COMMUNICATIONS	TV AND INTERNET TOWNSHIP	195.98
10/27/2022	NOW	38064	AP	10551	EMERGENCY VEHICLES PLUS	10% DOWN PAYMENT ON (1) ONE 2022 WHEELED	30,555.20
10/28/2022	NOW	38065	AP	0026	GREAT LAKES ENERGY	ELECTRIC	1,717.78
10/28/2022	NOW	38066	AP	0040	STAPLES CREDIT PLAN	STAPLES OFFICE SUPPLIES	320.45
10/28/2022	NOW	38067	AP	0654	PRIORITY HEALTH	PRIORITY HEALTH MONTHLY	4,219.62
10/28/2022	NOW	38068	AP	10161	AT&T MOBILITY	WIRELESS EMS	98.14
10/28/2022	NOW	38069	AP	10228	ALERUS FINANCIAL	MONTHLY HCSP	950.00
10/28/2022	NOW	38070	AP	10306	STANDARD INSURANCE COMPANY	MERS STANDARD INSURANCE	208.50
10/28/2022	NOW	38071	AP	10500	AMERITAS LIFE INSURANCE CORP.	TERM LIFE INSURANCE	253.28
10/28/2022	NOW	38072	AP	10513	SALOON CREEK FARMS	MONTHLY AMBULANCE MGMT INVOICE	1,600.00
11/01/2022	NOW	38074	AP	0026	GREAT LAKES ENERGY	DELTA DENTAL	442.88
11/01/2022	NOW	38075	AP	0040	STAPLES CREDIT PLAN	ELECTRIC	1,717.78
11/01/2022	NOW	38076	AP	0654	PRIORITY HEALTH	STAPLES OFFICE SUPPLIES	320.45
11/01/2022	NOW	38077	AP	10161	AT&T MOBILITY	PRIORITY HEALTH MONTHLY	4,219.62
11/01/2022	NOW	38078	AP	10228	ALERUS FINANCIAL	WIRELESS EMS	98.14
11/01/2022	NOW	38079	AP	10306	STANDARD INSURANCE COMPANY	MONTHLY HCSP	950.00
11/01/2022	NOW	38080	AP	10500	AMERITAS LIFE INSURANCE COMPANY	MERS STANDARD INSURANCE	208.50
11/01/2022	NOW	38081	AP	10513	SALOON CREEK FARMS	TERM LIFE INSURANCE	253.28
11/01/2022	NOW	38082	AP	10524	DELTA DENTAL	MONTHLY AMBULANCE MGMT INVOICE	1,600.00
11/01/2022	NOW	38083	PR	AFLAC	AFLAC WHQC	DELTA DENTAL	442.88
11/01/2022	NOW	38084	PR	PENSION	ALERUS FINANCIAL		3,006.87
11/02/2022	NOW	DD6094 (A)	PR	890	BEITNER, VERONICA		121.14
11/02/2022	NOW	DD6095 (A)	PR	118	BOYCE, REBECCA		2,384.84
11/02/2022	NOW	DD6096 (A)	PR	0128	BRANDING, SHANNA		1,557.08
11/02/2022	NOW	DD6097 (A)	PR	0108	DAVIDSON, ALLEN		419.24
11/02/2022	NOW	DD6098 (A)	PR	87	HAWKINS, ROBERT		162.67
11/02/2022	NOW	DD6099 (A)	PR	88	HAWKINS, VIRGINIA		888.99

Bank NOW ASB -- GENERAL NOW

Check Date	Bank	Check	App	Vendor	Vendor Name	Description	Amount
11/02/2022	NOV	DD6100(A)	PR	0028	MARTEL, ALAN		197.08
11/02/2022	NOV	DD6101(A)	PR	9011	MCCALL, JOHNNY		1,156.75
11/02/2022	NOV	DD6102(A)	PR	3662	PETERSEN, JACQUELINE		423.24
11/02/2022	NOV	DD6103(A)	PR	107	PETERSEN, WILLIAM		428.25
11/02/2022	NOV	DD6104(A)	PR	78	SCHROEDER, THEODORE		1,883.51
11/02/2022	NOV	DD6105(A)	PR	0068	SCHULTZ, SHARON		867.81
11/02/2022	NOV	DD6106(A)	PR	0112	SEHL, JENNA		288.84
11/02/2022	NOV	DD6107(A)	PR	1507	SIMUNDIC, MATTHEW		260.78
11/02/2022	NOV	DD6108(A)	PR	4646	SPICER, KAY		1,628.28
11/02/2022	NOV	DD6109(A)	PR	79	STONE, DONNOVAN		1,741.14
11/02/2022	NOV	DD6110(A)	PR	0092	VINCENT, LISA		672.31
11/02/2022	NOV	DD6111(A)	PR	0106	WINDIATE, KATHY		5,120.57
11/02/2022	NOV	EFT446(E)	PR	IRS	IRS		30,894.00
11/03/2022	NOV	38085	AP	0149	MUNICIPAL UNDERWRITERS OF MICH	MUNICIPAL POLICY INSURANCE	254.27
11/03/2022	NOV	38086	AP	0240	SHARON SCHULTZ	REIMBURSEMENT FOR PURCHASE OF ADOBE ACRO	38.86
11/15/2022	NOV	38087	AP	0001	CONSUMERS ENERGY	LED LIGHTS	86.17
11/15/2022	NOV	38088	AP	0021	ANTRIM COUNTY TREASURER	COMPUTER SVS	140.00
11/15/2022	NOV	38089	AP	0051	US POSTAL SERVICE	PO BOX FEE	129.98
11/15/2022	NOV	38090	AP	0278	CHARTER COMMUNICATIONS	INTERNET AND ST#2 PHONE	700.00
11/15/2022	NOV	38091	AP	0381	YOUNG, GRAHAM	PROFESSIONAL SVS BARNES PARK	323.40
11/15/2022	NOV	38092	AP	0422	STATE OF MICHIGAN	WATER TESTING ACCT2013005 AND 2014805	2,722.00
11/15/2022	NOV	38093	AP	0553	FIREPROGRAMS	WEB STATION ANNUAL ACCESS	1,350.00
11/15/2022	NOV	38094	AP	0604	JANINE'S COTTAGE CARE	CONTRACT CLEANING	275.00
11/15/2022	NOV	38095	AP	0627	ELK RAPIDS NEWS	NEWS ADS	5,597.75
11/15/2022	NOV	38096	AP	0660	BECKETT & RAEDER, INC	PROFESSIONAL SVS FOR ZONING AND PLANNING	1,010.07
11/15/2022	NOV	38097	AP	0678	ACCUMED BILLING, INC.	EMS CLAIMS MGT.	240.00
11/15/2022	NOV	38098	AP	0712	BOB HICKS	WEB PAGE MAINTENANCE	175.00
11/15/2022	NOV	38099	AP	10043	AD ASSESSING INC	BUDGET ASSESSING CONTRACT	2,290.00
11/15/2022	NOV	38100	AP	10118	STATE OF MICHIGAN	CLASSES AND CERTIFICATES FOR RENEWAL #R-	50.11
11/15/2022	NOV	38101	AP	10136	CONTINENTAL LINEN SERVICE	RUGS	549.12
11/15/2022	NOV	38102	AP	10260	TOWNSHIP AMBULANCE AUTHORITY	EMS OPERATING	644.33
11/15/2022	NOV	38103	AP	10328	DTE ENERGY	GAS HEATING	144.75
11/15/2022	NOV	38104	AP	10341	186 NETWORKS	PHONE	300.00
11/15/2022	NOV	38105	AP	10477	STRANGE SECURITY, LLC	ZOOM MEETINGS	163.43
11/15/2022	NOV	38106	AP	10494	GFL ENVIRONMENTAL	DUMPSTERS	5,310.00
11/15/2022	NOV	38107	AP	10539	MORRISON ELECTRIC	DAY PARK CAMERA TRENCH AND CONDUIT	

Total of 93 Checks: 181,568.93
 Less 9 Void Checks: 9,810.65
 Total of 84 Disbursements: 171,758.28

171,758.28

CASH SUMMARY BY ACCOUNT FOR TORCH LAKE TOWNSHIP
 FROM 10/01/2022 TO 10/31/2022
 FUND: 101 150 204 206 210 212 508 701
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2022	Total Debits	Total Credits	Ending Balance 10/31/2022
Fund 101	GENERAL FUND				
001.000		150.00	0.00	0.00	150.00
002.000	MONEY MKT. ACCT	412,162.69	123,939.02	297,799.22	238,302.49
002.001	CIB - HUNTINGTON	300,154.31	76.48	0.00	300,230.79
002.002	CIB -CHEMICAL BANK MM	83,888.99	21.37	0.00	83,910.36
002.004	MBIA - MM	160,883.61	431.20	0.00	161,314.81
004.000	CIB-ASB	81,736.56	165,672.47	214,038.26	33,370.77
	GENERAL FUND	1,038,976.16	290,140.54	511,837.48	817,279.22
Fund 150	DEMETERY FUND				
002.000	MONEY MKT. ACCT	73,966.75	54.29	0.00	74,021.04
Fund 204	FWP. ROAD FUND				
002.000	MONEY MKT. ACCT	1,867.50	0.36	0.00	1,867.86
Fund 206	FIRE FUND				
002.000	MONEY MKT. ACCT	150,185.50	247,822.71	137,942.28	260,065.93
002.005	CIB - MBIA MM	76,553.16	205.18	0.00	76,758.34
002.006	CIB - FM MMIA	102,771.03	26.19	0.00	102,797.22
002.007	CIB - CHEM MM	72,455.23	18.46	0.00	72,473.69
	FIRE FUND	401,964.92	248,072.54	137,942.28	512,095.18
Fund 210	AMBULANCE FUND				
002.000	MONEY MKT. ACCT	46,114.98	80,004.70	88,092.21	38,027.47
002.008	CIB - MBIA MM	145,555.61	390.12	0.00	145,945.73
002.009	CIB - CHEM MM	109,329.19	27.86	0.00	109,357.05
002.010	CIB - 53B DDA	126,942.44	12,625.87	80,000.00	59,568.31
	AMBULANCE FUND	427,942.22	93,048.55	168,092.21	352,898.56
Fund 212	LIQUOR ENFORCEMENT				
002.000	MONEY MKT. ACCT	39,392.37	7.59	90.62	39,309.34
Fund 508	PARK/RECREATION FUND				
002.000	MONEY MKT. ACCT	17,595.33	3.40	0.00	17,598.73
Fund 701	FRUST & AGENCY FUND				
002.000	MONEY MKT. ACCT	10.54	0.00	0.00	10.54
	TOTAL - ALL FUNDS	2,001,715.79	631,327.27	817,962.59	1,815,080.47

Date: 11/10/2022

To: Torch Lake Township Board

Fr: Bill Petersen, Deputy Supervisor

Status of work projects:

Cemetery roadwork is complete.

Traverse bay road additional parking is scheduled for this month

Underground cable extension for the day park cameras is completed.

Respectfully.

Bill

Finance

One paramedic short .5 FTE
October volume 25 ytd 166
Pt revenue at budget 54,000 current
Pt billing continues to be submitted every Monday
No word on grants
Payroll continues to be completed and sent in the Monday after pay period ends

People

All employees are up to date with chart completion
Reminder that all employees must maintain covid precautions due to increase in our region
Still ongoing education related to covid protocol and updates
All employee credentials are current and reported to MCA

Service

Pulsara new communication tool implemented Sept 1st
Narcan Protocol now live
New pharmacy review from MCA 60 day review period

Quality

Determined to be MCI
This inservice will be a multi casualty inservice (MCI)
Daily and weekly rig checks being completed

The team continues this and brings to our attention any needs related to these inspections.

Auditing all critical care runs, cardiac arrest and trauma. We continue to audit Critical Care Patients

Annual State Inspection passed with zero deficiencies



TORCH LAKE TWP. FIRE DEPARTMENT
2355 US-31 N. - P.O. Box 713, Eastport, MI 49627
Phone (231) 599-2621 - Fax (231) 264-9557

Fire Department Report – October , 2022

Fire Runs for October

- 10/06/22 – Tree Down / No power – Barnes Park
- 10/08/22 – Burning Complaint / Erickson Rd.
- 10/09/22 – PIA Accident US31 South
- 10/17/22 – Tree Down / Golden Beach Dr.
- 10/18/22 – Trees and Lines down – Michigan Trail
- 10/18/22 – Multiple calls / Trees / Power Lines down
- 10/19/22 – Trees / Lines down / Golden Beach Dr.
- 10/20/22 – Unattended Burning / Bay View
- 10/23/22 – PIA Accident US32 North

Department Meetings and Training for October

- 10/05/22 – Truck and Equipment checks
- 10/12/22 – Transported new fire hose for Engine 2
- 10/12/22 – Replaced hose lines on Engine 2
- **Fire Dept. On Duty Medical Assist**
- 10/04/22 – Assist EMS
- 10/11/22 – Assist EMS

- 10/14/22 – Assist EMS
- 10/20/22 – Assist EMS

Equipment Update

All apparatus passed equipment checks.

Respectively Submitted,

Kevin Lane, TLT Fire Chief

ANTRIM COUNTY SO
TORCH LAKE TOWNSHIP REPORT
OCTOBER 2022

Nature	# Events
911 CHECK	3
ALARM	4
ANIMAL CONTROL COMP	1
BURNING COMPLAINT	2
CAR DEER ACCIDENT	7
CIVIL (NON-CRIMINAL)	1
CONSERVATION OR DNR	2
DRIVING COMPLAINT	6
FIRE STRUCTURE	2
FOLLOWUP	1
GENERAL ASSIST	6
HAZARDOUS CONDITION	9
LARCENY	1
LINE DOWN	10
MEDICAL CALL	15
MISCELLANEOUS	3
MISSING PERSON	1
MONITOR TEST	3
MOTORIST ASSIST	1
NOISE COMPLAINT	2
PERSONAL INJURY ACC	6
PROPERTY INSPECTION	1
SUSPICIOUS SITUATION	3
TRAFFIC STOP	3
TREE DOWN	11
TRESSPASSING	1
VEHICLE IN DITCH	1
Total	106