

MINUTES

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF REGULAR BOARD MEETING
AUGUST 15, 2023
COMMUNITY SERVICES BUILDING
TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel, Merchant and Windiate
Absent: None
Audience: +/- 14

A. REPEATING AGENDA:

1. Meeting was called to order at 7:00 pm followed by the pledge to the flag.
2. Minutes of July 18th and August 9th. **Motion** by Cook to approve the Minutes of July 18th with changes was seconded and passed 5-0. Correct typo in A 3. Change "by" to "be". **Motion** by Cook to approve the Minutes of August 9th as prepared was seconded and passed 5-0.
3. Correspondence/ Announcements: Email received from citizen was read against creating a Social Committee; FEMA Flood Risk document available on-line.
4. Agenda Content: **Motion** by Cook to approve Agenda with changes was seconded and passed 5-0. Add D 1 New Business: Resolution for Par Plan Grant. Add to E 1. Road Ends discussion and E 2. Barnes Park update.
5. Citizen Comment: From the audience 6 people addressed the Board regarding various issues such as Road End maintenance, the proposed Dangerous Building Ordinance, County construction update, Social Committee and Part-Time policeman hired in Central Lake.

B. CONSENT AGENDA: All reports were accepted by consent.

C. SPECIAL REPORTS AGENDA:

1. Planning Commission: Jason Merchant reported that the Commission is continuing its Zoning Ordinance review with work on chapters 3, 4, and 6.
2. FOIA: Kathy Windiate reported no new requests and one that is still being processed.
3. Financial Overview: Mr. Cook refers to his report which can be found on the website.

D. AGENDA FOR BOARD ACTION:

NO OLD BUSINESS
NEW BUSINESS

1. PAR PLAN GRANT RESOLUTION 2023-10. **Motion** by Schultz to approve Resolution 2023=10 as prepared was seconded and passed 5-0 Roll Call Vote.

E. AGENDA FOR BOARD DISCUSSION:

1. Continued discussion on road ends. From Supervisor Cook, nothing has been done with road ends for a number of years and the Township is going to fix that. The supervisor is asking the Board if they have any objection to him obtaining a survey firm to stake out all road ends so they can be cleared and made accessible. No objections were given.
2. Barnes Park Update: Have not received a lot of communications this year compared to last year. We have submitted a FOIA request regarding the expansion at the park with a list of items requested. We believe they are in violation of our Zoning Ordinances. The reply from the county was the cost of the FOIA request to the township would be \$5500. Mr. Cook will re-submit a revised request tomorrow.
3. Letter received from residents of N. West Torch Lake Drive asking if the Township would support a speed study on N. West Torch Lake Drive. If so, Mr. Cook will call a Special Meeting next week to review a Resolution. From the audience Dave Barr referred to a speed test that was done last October. Jim Meinke Stated the road commission is not interested.

- F. **AGENDA ITEM FOR INFORMATIONAL PURPOSE ONLY:** Nothing this month.
- G. **CITIZEN COMMENT:** Jerry Hubbell had comments about the Dangerous Building Ordinance, Septic Inspection Ordinance and Traverse Bay Rd Nature Preserve boundaries. Marsha Petersen read her concerns into the record.
- H. **BOARD COMMENT:** Only comment came from Mr. Cook, stating that the Building Ordinance will be “parked” for now.
- I. **With no further business the meeting was adjourned at 8:22 pm.**

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled Board Meeting.

**Kathy S. Windiate
Township Clerk**

Torch Lake Township
Antrim County, Michigan

DRAFT MINUTES OF SPECIAL BOARD MEETING

August 25, 2023

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

PURPOSE: Barnes Park Zoning Issue

Present: Cook, Schultz, Windiate, Martel

Absent: Merchant

Audience: 11

THE PURPOSE OF THIS SPECIAL MEETING IS TO DISCUSS AGENDA ITEMS ONLY. OTHER ISSUES THAT WOULD NORMALLY COME BEFORE A REGULAR MEETING OF THE BOARD WILL ONLY BE DISCUSSED IF THE FULL BOARD IS PRESENT AND THERE IS A NEED FOR URGENCY.

1. The meeting was called to order at 3:05 PM.
2. Public comments: G Gordon, J Rubingh, B Hefferan, B Laidlaw
3. **MOTION** by Cook to approve Agenda with 1 change to remove item #5 was seconded by Windiate, Passed 4-0; 1 absent.
4. Barnes Park Zoning Issue: discussion with board whether to go into Closed Session with Township Attorney's opinion related to Barnes Park Zoning Ordinance. **MOTION** by Cook to go into Closed Session was seconded by Windiate with roll call vote passed 4-0; 1 absent; time going into Closed Session at 3:23 pm; **MOTION** by Cook and seconded by Windiate to come out of Closed Session with roll call vote 4-0; 1 absent; time out of Closed Session at 4:07pm.
Back into regular session, Board discussion listed concerns regarding the park and included an upcoming meeting between Supervisor Cook and Antrim County officials tentatively scheduled for September 5, 2023. The Board agreed to submit specific concerns and issues that need to be resolved with the County of Antrim. **MOTION** by Cook and seconded by Windiate with a roll call vote passed 4-0; 1 absent; Motion to allow the Supervisor to present requirements to Antrim County with regards to Barnes Park, outlined in board discussion and agree in writing to the conditions. If the items are not agreed to, the Board authorizes the Township Attorney to file a lawsuit against the County of Antrim for violations of township zoning ordinances.
5. Public Comment: L Andersen
6. Board Comments: None
7. Adjournment: 4:31 pm

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled Board meeting.

Sharon Schultz

Township Treasurer Acting Recording Secretary