

# **CONSENT AGENDA**

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank NOW ASB - GENERAL NOW						
06/24/2024	NOW	39278	AP	10562	AMERICAN EXPRESS	1,995.60
06/24/2024	NOW	39279	AP	10141	BLARNEY CASTLE FLEET PROGRAM	356.06
06/24/2024	NOW	39280	AP	0006	EASTPORT MARKET	449.75
06/24/2024	NOW	39281	AP	10433	PARKER HARVEY PLC	4,746.00
06/24/2024	NOW	39282	AP	10601	THUNDER CLOUD SPRINKLERS	3,000.00
06/24/2024	NOW	39283	AP	0006	EASTPORT MARKET	461.96
07/01/2024	NOW	39284	AP	10043	AD ASSESSING INC	2,530.00
07/01/2024	NOW	39285	AP	10228	ALERUS FINANCIAL	950.00
07/01/2024	NOW	39286	AP	10500	AMERITAS INSURANCE CORP.	177.68
07/01/2024	NOW	39287	AP	0021	ANTRIM COUNTY TREASURER	84.56
07/01/2024	NOW	39288	AP	10524	DELTA DENTAL	630.15
07/01/2024	NOW	39289	AP	10534	ENIKO STONE	2,100.00
07/01/2024	NOW	39290	AP	0654	PRIORITY HEALTH	6,845.28
07/01/2024	NOW	39291	AP	10513	SALOON CREEK FARMS	1,700.00
07/01/2024	NOW	39292	AP	10306	STANDARD INSURANCE COMPANY	177.08
07/01/2024	NOW	39293	AP	10459	TELEFLEX LLC	194.50
07/01/2024	NOW	39294	AP	10260	TOWNSHIP AMBULANCE AUTHORITY	842.93
07/01/2024	NOW	39295	AP	0051	US POSTAL SERVICE	2,160.00
07/01/2024	NOW	39296	AP	0703	VC3 INC.	9,583.00
07/02/2024	NOW	39297	PR	MCALL ATT	ROSI & GARDNER, PC	972.87
07/02/2024	NOW	39298	PR	PENSION	ALERUS FINANCIAL	6,674.37
07/02/2024	NOW	39299	AP	10161	AT&T MOBILITY	142.79
07/02/2024	NOW	39300	AP	10328	DTE ENERGY	371.67
07/02/2024	NOW	39301	AP	0026	GREAT LAKES ENERGY	2,182.92
07/02/2024	NOW	39302	AP	0213	MCCARDEL CULLIGAN WATER COND.	40.00
07/08/2024	NOW	39303	AP	10561	ANAVON TECHNOLOGY GROUP	247.41
07/08/2024	NOW	39304	AP	10582	TRUESTREAM	108.86
07/08/2024	NOW	39305	AP	0506	WEST SHORE PUBLICATIONS	50.50
07/16/2024	NOW	39306	AP	0171	ALDEN LUMBER CO.	29.78 V
07/16/2024	NOW	39307	AP	0021	ANTRIM COUNTY TREASURER	86.17 V
07/16/2024	NOW	39308	AP	0278	CHARTER COMMUNICATIONS	129.98 V
07/16/2024	NOW	39309	AP	0001	CONSUMERS ENERGY	73.02 V
07/16/2024	NOW	39310	AP	10136	CONTINENTAL LINEN SERVICE	54.12 V
07/16/2024	NOW	39311	AP	0627	ELK RAPIDS NEWS	99.00 V
07/16/2024	NOW	39312	AP	10494	GFL ENVIRONMENTAL	392.20 V
07/16/2024	NOW	39313	AP	0604	JANINE'S COTTAGE CARE	1,350.00 V
07/16/2024	NOW	39314	AP	10052	KCI/KENT COMMUNICATIONS	677.61 V
07/16/2024	NOW	39315	AP	0213	MCCARDEL CULLIGAN WATER COND.	101.00 V
07/16/2024	NOW	39316	AP	10605	NATIONAL HOSE TESTING SPECIALT	2,896.00 V
07/16/2024	NOW	39317	AP	10477	STRANGE SECURITY, LLC	780.00 V
07/16/2024	NOW	39318	AP	0680	TEMPERATURE CONTROL, INC	370.82 V
07/16/2024	NOW	39319	AP	0703	VC3 INC.	33.20 V
07/16/2024	NOW	39320	AP	0506	WEST SHORE PUBLICATIONS	28.50 V
07/16/2024	NOW	39321	AP	10209	XEROX FINANCIAL SERVICES LLC	644.29 V
07/16/2024	NOW	39322	AP	0171	ALDEN LUMBER CO.	29.78
07/16/2024	NOW	39323	AP	0021	ANTRIM COUNTY TREASURER	86.17
07/16/2024	NOW	39324	AP	0278	CHARTER COMMUNICATIONS	129.98
07/16/2024	NOW	39325	AP	0001	CONSUMERS ENERGY	73.02
07/16/2024	NOW	39326	AP	10136	CONTINENTAL LINEN SERVICE	54.12
07/16/2024	NOW	39327	AP	0627	ELK RAPIDS NEWS	99.00
07/16/2024	NOW	39328	AP	10494	GFL ENVIRONMENTAL	392.20
07/16/2024	NOW	39329	AP	0604	JANINE'S COTTAGE CARE	1,350.00
07/16/2024	NOW	39330	AP	10052	KCI/KENT COMMUNICATIONS	677.61
07/16/2024	NOW	39331	AP	0213	MCCARDEL CULLIGAN WATER COND.	101.00
07/16/2024	NOW	39332	AP	10605	NATIONAL HOSE TESTING SPECIALT	2,896.00
07/16/2024	NOW	39333	AP	10477	STRANGE SECURITY, LLC	780.00
07/16/2024	NOW	39334	AP	0680	TEMPERATURE CONTROL, INC	370.82
07/16/2024	NOW	39335	AP	0703	VC3 INC.	33.20
07/16/2024	NOW	39336	AP	0506	WEST SHORE PUBLICATIONS	28.50
07/16/2024	NOW	39337	AP	10209	XEROX FINANCIAL SERVICES LLC	644.29
06/26/2024	NOW	DD7246 (A)	PR	118	BOYCE, REBECCA	1,965.67
06/26/2024	NOW	DD7247 (A)	PR	0128	BRANDING, SHANNA	2,220.93

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
06/26/2024	NOW	DD7248 (A)	PR	108	COOK, ROBERT	2,348.65
06/26/2024	NOW	DD7249 (A)	PR	0108	DAVIDSON, ALLEN	411.61
06/26/2024	NOW	DD7250 (A)	PR	87	HAWKINS, ROBERT	640.14
06/26/2024	NOW	DD7251 (A)	PR	64	JENEMA, AMY	121.56
06/26/2024	NOW	DD7252 (A)	PR	0028	MARTEL, ALAN	212.47
06/26/2024	NOW	DD7253 (A)	PR	9011	MCCALL, JOHNNY	1,217.95
06/26/2024	NOW	DD7254 (A)	PR	83	MCCULLEN, ALAN	395.44
06/26/2024	NOW	DD7255 (A)	PR	2233	MERCHANT, JASON	411.77
06/26/2024	NOW	DD7256 (A)	PR	96	MICKLATCHER, CHRISTOPHER	1,878.74
06/26/2024	NOW	DD7257 (A)	PR	128	OBRECHT, DEBORAH	44.04
06/26/2024	NOW	DD7258 (A)	PR	3662	PETERSEN, JACQUELINE	691.07
06/26/2024	NOW	DD7259 (A)	PR	78	SCHROEDER, THEODORE	2,454.69
06/26/2024	NOW	DD7260 (A)	PR	0068	SCHULTZ, SHARON	952.92
06/26/2024	NOW	DD7261 (A)	PR	0112	SEHL, JENNA	387.36
06/26/2024	NOW	DD7262 (A)	PR	1507	SIMUNDIC, MATTHEW	1,488.63
06/26/2024	NOW	DD7263 (A)	PR	230	TOWNSLEY, MOLLY	1,533.16
06/26/2024	NOW	DD7264 (A)	PR	0092	VINCENT, LISA	1,745.16
06/26/2024	NOW	DD7265 (A)	PR	0106	WINDIATE, KATHY	804.50
07/10/2024	NOW	DD7266 (A)	PR	118	BOYCE, REBECCA	1,965.66
07/10/2024	NOW	DD7267 (A)	PR	0128	BRANDING, SHANNA	2,220.93
07/10/2024	NOW	DD7268 (A)	PR	116	CARLETON, LORA	110.13
07/10/2024	NOW	DD7269 (A)	PR	150	CLARKE, JEFFREY	110.13
07/10/2024	NOW	DD7270 (A)	PR	0108	DAVIDSON, ALLEN	650.44
07/10/2024	NOW	DD7271 (A)	PR	0075	DAVIDSON, WENDY	249.93
07/10/2024	NOW	DD7272 (A)	PR	0163	DAWSON, JEFFERY	62.61
07/10/2024	NOW	DD7273 (A)	PR	2621	EGGEBRECHT, DAVID	309.67
07/10/2024	NOW	DD7274 (A)	PR	100	EGGEBRECHT, KELLI	128.14
07/10/2024	NOW	DD7275 (A)	PR	133	ELLISON-COATS, LORRY	110.13
07/10/2024	NOW	DD7276 (A)	PR	5418	GRAVES, ANDREW	220.25
07/10/2024	NOW	DD7277 (A)	PR	681	GRAVES, GAVIN	54.35
07/10/2024	NOW	DD7278 (A)	PR	87	HAWKINS, ROBERT	323.34
07/10/2024	NOW	DD7279 (A)	PR	88	HAWKINS, VIRGINIA	695.00
07/10/2024	NOW	DD7280 (A)	PR	80	LANE, KEVIN	1,443.07
07/10/2024	NOW	DD7281 (A)	PR	0028	MARTEL, ALAN	212.46
07/10/2024	NOW	DD7282 (A)	PR	9011	MCCALL, JOHNNY	1,217.95
07/10/2024	NOW	DD7283 (A)	PR	83	MCCULLEN, ALAN	395.45
07/10/2024	NOW	DD7284 (A)	PR	2233	MERCHANT, JASON	102.95
07/10/2024	NOW	DD7285 (A)	PR	96	MICKLATCHER, CHRISTOPHER	1,852.06
07/10/2024	NOW	DD7286 (A)	PR	62	PAULOSKY, RONALD	191.16
07/10/2024	NOW	DD7287 (A)	PR	78	SCHROEDER, THEODORE	4,164.98
07/10/2024	NOW	DD7288 (A)	PR	0068	SCHULTZ, SHARON	996.03
07/10/2024	NOW	DD7289 (A)	PR	0112	SEHL, JENNA	844.32
07/10/2024	NOW	DD7290 (A)	PR	1507	SIMUNDIC, MATTHEW	2,286.06
07/10/2024	NOW	DD7291 (A)	PR	69	SUMERIX, GREGORY	120.27
07/10/2024	NOW	DD7292 (A)	PR	230	TOWNSLEY, MOLLY	1,151.82
07/10/2024	NOW	DD7293 (A)	PR	0228	VELDING, MICHAEL	151.09
07/10/2024	NOW	DD7294 (A)	PR	0092	VINCENT, LISA	1,745.15
07/10/2024	NOW	DD7295 (A)	PR	3765	WALKER, DENISE	110.13
07/10/2024	NOW	DD7296 (A)	PR	0106	WINDIATE, KATHY	865.16
06/26/2024	NOW	EFT511 (E)	PR	IRS	IRS	7,236.10
06/26/2024	NOW	EFT512 (E)	PR	STATE	STATE OF MICHIGAN	2,596.82
07/10/2024	NOW	EFT513 (E)	PR	IRS	IRS	8,910.65

Total of 114 Checks:	130,998.17
Less 16 Void Checks:	7,745.69
Total of 98 Disbursements:	<u>123,252.48</u>

CASH SUMMARY BY ACCOUNT FOR TORCH LAKE TOWNSHIP  
 FROM 06/01/2024 TO 06/30/2024  
 FUND: 101 151 204 206 208 210 212 701  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2024	Total Debits	Total Credits	Ending Balance 06/30/2024
Fund 101	GENERAL FUND				
001.000		150.00	0.00	0.00	150.00
002.000	MONEY MKT. ACCT	130,856.30	144.55	0.00	131,000.85
002.004	MI CLASS	703,431.58	3,113.81	0.00	706,545.39
002.011	ASB-PARK SAV	352.16	0.66	0.00	352.82
004.000	CIB-ASB	128,737.73	101,571.29	144,538.03	85,770.99
	GENERAL FUND	963,527.77	104,830.31	144,538.03	923,820.05
Fund 151	CEMETERY TRUST FUND				
002.000	MONEY MKT. ACCT	79,721.18	151.06	0.00	79,872.24
Fund 204	TWP. ROAD FUND				
002.000	MONEY MKT. ACCT	5,559.75	2,764.62	0.00	8,324.37
002.004	CIB- MI CLASS	1,682.28	7.48	0.00	1,689.76
	TWP. ROAD FUND	7,242.03	2,772.10	0.00	10,014.13
Fund 206	FIRE FUND				
002.000	MONEY MKT. ACCT	192,038.03	201.64	21,737.17	170,502.50
002.005	CIB - MI CLASS	551,830.68	2,442.72	0.00	554,273.40
	FIRE FUND	743,868.71	2,644.36	21,737.17	724,775.90
Fund 208	PARK/RECREATION FUND				
002.000	MONEY MKT. ACCT	11,702.18	22.18	0.00	11,724.36
Fund 210	AMBULANCE FUND				
002.000	MONEY MKT. ACCT	140,654.38	1,278.15	58,826.81	83,105.72
002.008	CIB - MI CLASS	345,431.82	1,529.09	0.00	346,960.91
002.010	CIB - 53B DDA	12,183.61	7,250.78	0.00	19,434.39
	AMBULANCE FUND	498,269.81	10,058.02	58,826.81	449,501.02
Fund 212	LIQUOR ENFORCEMENT				
002.000	MONEY MKT. ACCT	41,991.72	79.53	197.78	41,873.47
Fund 701	TRUST & AGENCY FUND				
002.000	MONEY MKT. ACCT	1,017.07	1.90	0.00	1,018.97
	TOTAL - ALL FUNDS	2,347,340.47	120,559.46	225,299.79	2,242,600.14

**Torch Lake Township 2024 Zoning Report** - JULY 2024

**Complaints/Violations**

Name	Date reported	Complainant	Location of Complaint/Violation	Action Taken
Wilson	April 2021	pole building built before home, home never started	5505 Farrell Rd	court ordered build schedule
Volkers	October 2023	unreg vehicles, shipping crates, blight, camper-no permit	Sugar Maple Ln	Zoom Court 7.8.24
Burrows	12.12.23	shed in setbacks	11782 West Pointe Rd	tickets issued
Schneider	5.16.24	Nuisance/blight	2722 N US 31	warning letter sent 5.16 - 2nd warning letter awaiting approval

**Special Use Permits**

Permit Number	Date	Tax ID #	Property Address	Type of Development
SUP 2024-01	hearing: 6.24.24 - next PC discussion: 7.22.24	05-14-324-044-00	US 31	Storage Building of units
SUP 2024-02	6.24.24	05-14-795-021-00	2710 US 31	STR

**Land Combinations, Divisions and Lot Line Adjustments**

Application Number	Date	Tax ID #	Property Address	Type
LD24-01	3.4.24	05-14-130-022-00	1282 Leech Lane	land division
LD24-02	5.2.24	05-14-214-010-00	2946 US 31	land division

**Land Use Permits**

Permit / Application Number	Date	Tax ID #	Property Address	Type of Development
ZP 2024-01	1.31.24	05-14-301-018-00	507 Old Park Rd	Deck
ZP 2024-02	3.7.24	05-14-595-002-00	952 S Golden Beach	New Home/Garage
ZP 2024-03	denied	05-14-313-004-00	3910 US 31	Entryway dormer
ZP 2024-04	3.28.24	05-14-006-007-10	929 N W Torch Lake DR	Home
ZP 2024-05	4.4.24	05-14-312-042-1	12121 Dragonfly Lane	Garage Addition
ZP 2024-06	3.28.24	05-14-336-003-00	12681 Nichols Rd	Home
ZP 2024-07	on hold, may not need	05-14-795-021-00	2710 US 31	Steps
ZP 2024-08	april 23-may 23	05-14-795-021-00	2710 US 31	camper 30 day

<b>ZP 2024-07</b>	4.27.24	05-14-117-002-00	2133 Michigan Rd	Detached Garage
<b>ZP 2024-10</b>	4.29.24	05-14-324-060-70	2153 San Marino Trail	Garage plus
<b>ZP 2024-11</b>	5.6.24	05-14-555-001-00	4337 Michigan Trail	Addition
<b>ZP 2024-12</b>	5.16.24	05-14-395-011-00	12383 Arrowhead Ct	post frame bldg w/ lean-to and added 12x24 room
<b>ZP 2024-13</b>	5.21.24	05-14-635-026-00	5563 Bayshore	Addition
<b>ZP 2024-14</b>	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Demo Accy Bldg
<b>ZP 2024-15</b>	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Accy Bldg
<b>ZP 2024-16</b>	5.21.24	05-14-324-052-26	2364 US 31	Deck
<b>ZP 2024-17</b>	pending possible SUP	05-14-495-021-00	12200 Barnes Park	Shed
<b>ZP 2024-18</b>	6.4.24	05-14-130-016-00	1568 US 31	Pole barn
<b>ZP 2024-19</b>	6.4.24	05-14-007-022-80	1737 NW Torch Lake Drive	Accy Bldg
<b>ZP 2024-20</b>	6.11.24	05-14-700-031-00	911 Rose Ct	Deck
<b>ZP 2024-21</b>	6.11.24	05-14-515-064-00	3827 Michigan Trail	Deck, Boardwak
<b>ZP 2024-22</b>	7.2.24 denied	05-14-765-022-00	3219 Terrace Ct	Attached Garage
<b>ZP 2024-23</b>	incomplete need site plan and application filled out and signed	05-14-795-012-00	2821 Prospect	Deck and Entry door

## Finance

<b>We remain fully staffed. We are currently the only fully staffed EMS unit in our surrounding area.</b>
<b>June run volume - 27 / ytd - 68 / previous ytd 69</b>
<b>Pt revenue ytd - \$21,027.45 / average per run - \$309.23</b>
<b>Pt billing continues to be submitted every Monday.</b>
<b>Payroll continues to be completed and sent in day after pay period ends</b>
<b>Central Dispatch run report for June attached</b>
<b>We are reviewing all bills greater than 90 days with AccuMed</b>

## People

<b>All employees are up to date with chart completion</b>
<b>All employee credentials are current and reported to MCA</b>
<b>Pulsara app for communicating with hospital is improving</b>
<b>No workers comp claim (work related injuries) in 23/24. Reflective of our electric auto-lift &amp; our electric stair chair.</b>
<b>We continue to remind staff of proper precautions &amp; preventive measures developed during covid.</b>
<b>Ted Schroeder provided payroll coverage for all Torch Lake Employees while Treasurer Sharon Schultz enjoyed her vacation.</b>

## Service

<b>We have provided all employees with up to date protocols</b>
<b>New protocols went into effect January and are now implemented</b>
<b>Paramedic participating in MCA monthly advisory board meeting.</b>
<b>New Zoll monitor/defibrillator is in service</b>
<b>This new monitor interfaces with Pulsara and ImageTrend (Our reporting tools)</b>

## Quality

<b>The team continues daily/weekly inspections and brings related needs to our attention. The state reviews this at annual inspection</b>
<b>Implementing inventory supply closet tracker</b>

**TORCH LAKE EMS**

Month: JUNE 2024

<b>Torch Lake Township</b>	<b>21</b>	<b>Medical Calls</b>	<b>15</b>
<b>Mutual Aid to - TAA</b>	<b>11</b>	<b>Medical Alarms</b>	<b>0</b>
Bellaire Village	2	<b>Personal Injury Accidents (PIA)</b>	1
Central Lake Township	1	<b>Lift Assist</b>	5
Central Lake Village	1	<b>Structure Fire</b>	0
Custer Township	0	<b>Non-Emergency Transfers</b>	0
Forest Home Township	3	<b>Water Rescue</b>	0
Kearney Township	3		
Echo Township	1		
<b>Mutual Aid to - MMR</b>	<b>0</b>		
Elk Rapids Village	0	<b>Total Responses (Torch Lake Twp)</b>	<b>21</b>
Elk Rapids Township	0		
Milton Township	0		
<b>Mutual Aid to EJ EMS</b>	<b>0</b>		
Banks Township	0		
<b>Total Responses</b>	<b>32</b>		
<b>Mutual Aid - Charlevoix Co</b>	<b>0</b>		
<b>Mutual Aid Rec - TAA</b>	<b>0</b>		
<b>Mutual Aid Rec - MMR</b>	<b>1</b>		





## TORCH LAKE TWP. FIRE DEPARTMENT

2355 US-31 N. - P.O. Box 713, Eastport, MI 49627

Phone (231) 599-2621 - Fax (231) 264-9557

### Fire Department Report – June , 2024

#### Fire Runs for June

- 06/04/24 – Lift Assist / Coleman Rd.
- 06/10/24 – Lift Assist / Coleman Rd.
- 06/12/24 – Lift Assist / Coleman Rd.
- 06/12/24 – Lift Assist / Coleman Rd
- 06/15/24 – Tree Down / Birchview Dr.
- 06/25/24 – Lift Assist / N. US-31
- 06/26/24 – PI Accident US-31 & Ericson Rd.

#### Department Meetings and Training for June

- 06/01/24 – Water Management Training / Clearwater Township F.D.
- 06/05/24 – Truck & Equipment Maintenance
- 06/12/24 – Extrication Training
- 06/26/24 – ACES Meeting / Bellaire F.D.
  
- **Fire Dept. On Duty Medical Assist**
- 06/14/24 – Lift Assist / Coleman Rd.

Respectively Submitted,

Kevin Lane, TLT Fire Chief

**ANTRIM COUNTY SO**  
**TORCH LAKE TOWNSHIP REPORT**  
 JUNE 2024

Nature	# Events
911 CHECK	10
ALARM	4
ANIMAL CONTROL COMP	1
B&E (IN PROGRESS)	1
CAR DEER ACCIDENT	3
CIVIL (NON-CRIMINAL)	3
CONSERVATION OR DNR	2
DEATH	1
DRIVING COMPLAINT	13
DUMPING	1
FIRE ALARM	1
GENERAL ASSIST	6
HAZARDOUS CONDITION	1
LARCENY	1
LIFT ASSIST	9
MARINE PATROL COMPLAINT	1
MARINE STOP	1
MEDICAL CALL	17
MISCELLANEOUS	1
MISSING PERSON	1
MONITOR TEST	3
MOTORIST ASSIST	1
NOISE COMPLAINT	1
OPEN DOOR	1
PERSONAL INJURY ACC	3
PROPERTY DAMAGE ACC	2
SUICIDAL SUBJ	1
SUICIDE (ATT)	1
SUSPICIOUS SITUATION	5

<b>Nature</b>	<b># Events</b>
TRAFFIC STOP	14
TREE DOWN	1
UNLAWFUL DRIVING AWAY	1
WARRANT ATTEMPT	1
WELLNESS CHECK	5
<b>Total</b>	<b>118</b>