

AGENDA

Community Services Building
2355 North US 31, Kewadin, Michigan 49648
www.torchlaketownship.org

Board Meeting

Tuesday MARCH 21, 2023 at 7:00 PM

(See Township website for YouTube information)

(Please turn off all cell phones.)

A. REPEATING AGENDA

1. Call to order and Pledge of Allegiance Flag of the United State of America
1. Approval of minutes of Regular Board meeting on February 21, 2022 and the March 7, 2023 Budget Public Meeting/Hearing
2. Correspondence and announcements
4. Approval of Agenda Content (motion required)*(see website March 18 - after 2 PM)
5. Citizen Comment - (limit 4 minutes per person)

B. CONSENT AGENDA (Department Reports)

Possible Action; Motion to approve all of the Consent Agenda, or to remove a report(s) for discussion, then to approve, by consensus, the remaining reports. If a report(s) is removed, it will be discussed and clarified, then voted on by motion to accept or to not accept.

Reports from the following: ([see website for details March 18 – after 2 PM](#))

- | | |
|-------------------------|-------------------------|
| 1. Clerk | 4. Ambulance |
| 2. Treasurer | 5. Fire Department |
| 3. Zoning Administrator | 6. Central Dispatch 911 |

C. SPECIAL REPORTS AGENDA

1. Planning Commission - Jason Merchant
2. FOIA Update – Kathy Windiate
3. Financial Overview – Supervisor ([check website for details March 13 – after 2 PM](#))

D. AGENDA FOR BOARD ACTION*

Board member in () leads discussion and provides attachments as required.

Old Business

NO OLD BUSINESS

New Business (check website for related documents March 18 – after 2 PM)

1. Motions related to Budget Resolutions for the Salaries of Elected Officials (Bob)
 - a. Treasurer 2023-01
 - b. Clerk 2023-02
 - c. Trustees 2023-03
 - d. Supervisor 2023-04

2. Motions related to Budget Amendment Resolutions (Sharon)
 - a. General Fund Budget 2023-06
 - b. Road Fund Budget 2023-07
 - c. Fire District Fund Budget 2023-08
 - d. Ambulance District Fund Budget 2023-09

3. Motion related to the Torch Lake Township Pay Schedule 2023-2024 (Bob)
4. Motion related to Fiscal Year 2023-2024 budget (Bob)
 - a. General Fund
 - b. Road Fund
 - c. Ambulance Fund
 - d. Fire Fund
 - e. Liquor Enforcement Fund
 - f. TBNP Fund

5. Motion for appointment to Planning Commission (Bob)
6. Motion related to new phone system (Sharon)
7. Motion related to billing rates for ambulance calls (Bob)
8. Motion related to Day Park Cleaning Contract

E. AGENDA FOR BOARD DISCUSSION

1. Review proposed Web Site designs
2. Discuss movement of fiscal year to July 1- June 30 vs April 1 – March 31 (page 201 in MTA RED BOOK)
3. Discuss sharing police officer with Central Lake
4. Implement Existing Credit card Policy 4.8
5. Fiduciary responsibilities of Trustees

F. AGENDA ITEM FOR INFORMATIONAL PURPOSE ONLY

1. Update Road Work through 2027.

G. CITIZEN COMMENT - (Limit 4 minutes per person)

H. BOARD COMMENT

I. ADJOURNMENT

J. FUTURE MEETING AND HEARINGS:

6. Planning Commission Tuesday, April 11, 2022, at 7:00 PM
7. **Regular Board Meeting – Tuesday, April 25, 2022, at 7 PM**
8. Zoning Board of Appeals Meeting Wednesday, April 19, 2022

ALL MEETINGS STREAMED LIVE ON YOUTUBE – CHECK WEBSITE FOR DETAILS

*Any member of the board may ask for a roll call vote on any motion.