

# Torch Lake Township Citizen Complaint

Received From: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: Home- \_\_\_\_\_  
(Street) (City) Work- \_\_\_\_\_  
Cell- \_\_\_\_\_

Location/Address of Complaint: \_\_\_\_\_

Description of Complaint: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Action Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Referred To: \_\_\_\_\_ Date: \_\_\_\_\_

Follow-Up: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Action Taken: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signed) (Date)

Disposition: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Signed) (Date)