Minutes: ***Final***

Date: Monday March 11, 2025

Torch Lake Township - Day Park Advisory Committee Meeting

|  |  |
| --- | --- |
| **Meeting** | Monday, March 10, 2025 |
| **Time:** | 4:02 p.m. |
| **Attendees** | Dave Eggebrecht, Virginia Hawkins, Bob Hawkins, Michael Healey, Rita Service |
| **Absent** | Charlotte Lundy, Sue Sarin, Sheila Wright |
| **Secretary** | Rita Service |
| **Audience** | 0 |

|  |
| --- |
| 1. **Agenda Approval** |
| Agenda approved with changes. M/S: B. Hawkins, M. Healey Passed 5-0 |

|  |
| --- |
| 1. **Approval of Minutes** |
| July 24, 2024 M/S: B. Hawkins, D. Eggebrecht Passed 5-0. |

|  |
| --- |
| 1. **Citizen Commentary –** none. |

|  |
| --- |
| 1. **Committee Member Report:** B. Hawkins reported: 1) Eniko Stone Cleaning as D/B/A exempt from WC participation & provides indemnification 2) Thundercloud Sprinklers contacted re: open items from 2024 Fall. |

|  |
| --- |
| 1. **Old Business:** |
| * **Proposed FY 25/26 Budget to be presented at Annual Budget Review on March 11, 2025:**   Major Items (see TLT website for complete details)  Revenue:  $10.0k Boat ramp fees  $ 5.0K Commercial Launch fee  $ 0.5K Pavillion rental  $ 0.3K Other  ***$15.8K Total Revenue***  Expenses:  $15.0K Attendant Wages  $17.0K Janitorial Services  $10.4K Lawn Service  $ 3.5K Safety/Control (signs & buoys)  $ 3.0K Grounds Maintenance (2 trees & flowers)  $ 5.0K Improvements (shed painted)  $ 3.8K Repairs/Maintenance  $ 7.8K Other Items  ***$65.5K Total Expenses***  ***-$49.7K Net Loss***   * **Signage:**   + Image360 estimated cost $2.2K. requires 50% downpayment prior to template designs.   + Committee reviewed, finalized & approved proposed signage for Park & Boat Launch to be sent to Image360. Image360 will provide templates for review & approval. |

|  |
| --- |
| 1. **New Business** |
| * **Day Park Cleaning:** 2 bids for review. Interviews to be held by B. Hawkins. R. Service to put together comparative financial analysis. * **Commercial Contracts:** Tabled * **Park/Launch improvements:** Tabled. * **2025 Park Attendants to-date:** 4 |

|  |
| --- |
| 1. **Next Meeting:** April 17, 2025 9:00 am |

|  |
| --- |
| 1. **Citizen Commentary:** None. |
| 1. **Adjournment**  1:19 PM. M/S: R. Service, D. Eggebrecht Passed unanimously |