

TORCH LAKE TOWNSHIP  
ANTRIM COUNTY, MICHIGAN

~~APPROVED DRAFT~~ MINUTES OF REGULAR BOARD MEETING WITH CORRECTIONS 3-0

APRIL 25, 2023

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel, Merchant and Windiate

Absent: None

Audience: =/- 9

**A. REPEATING AGENDA:**

1. Meeting was called to order at 7:00 PM followed by the pledge to the flag.
2. **Motion** by Cook to approve the Minutes of March 21, 2023, with corrections was seconded and passed 5-0. In item D 2. a, line 2, add "General" to "reallocation of "General" Budget funds..."  
Correct the spelling of "AGENDA" in item F.
3. Correspondence/Announcements: None
4. Agenda Content: **Motion** by Cook to approve Agenda with changes was seconded and passed 5-0. Under New Business, move item 5. to number one and change remaining item numbers appropriately.
5. Citizen Comment: From the audience, David Flaten, had questions about the paving of Old Mission Estates, such as the assessment cost, the capping of the asphalt and the meaning of "estimates". Angie Rought supports the Township and their efforts to pave Old Mission Estates. Believes everyone will appreciate it. Deborah Kinney also supports the efforts to do any type of paving on Old Mission Estates. Also hopes culverts will be added, and existing culverts cleaned out.

- B. CONSENT AGENDA:** Treasurer Report is pulled for discussion. All other reports accepted by consent. MS Schultz explained that the Treasurer's report has the wrong date at the top of the document, but the Ending Balance numbers are correct. **Motion** by Windiate to accept the Treasurer's Report was seconded and passed 5-0.

**C. SPECIAL REPORTS:**

1. MR. Merchant reports that the Planning Commission has finished the Sign Ordinance. It will now move on to the County for their comments and will then come to the Board for approval. On to the next project!
2. MS Windiate reports she has received 3 new FOIA requests in the last few weeks. One has already been completed. The other two requests were just received and we will be asking for the 10-day extension before we give a response.
3. Mr. Cook financial report: Any questions can be directed to the Clerk's or Supervisor's office.

**D. AGENDA FOR BOARD ACTION:**

NO OLD BUSINESS

NEW BUSINESS:

1. **Motion** by Schultz to approve the revised Torch Lake Township Pay Schedule for the addition of the "On Call" paramedic at a rate of \$26.00 per hour was seconded and passed 5-0 roll call vote.

2. **Motion** by Schultz to approve the hiring of Christopher Micklatcher as an “On Call” paramedic at \$26.00 per hour effective April 30, 2023, or upon completion of all appropriate background checks are completed by TLT Ambulance Director. Motion was seconded and passed 5-0 roll call vote.
3. **Motion** by Windiate to approve the hiring of Brittany Sopha as an “On Call” paramedic at \$26.00 per hour effective April 30, 2023, or upon completion of all appropriate background checks are completed by TLT Ambulance Director. Motion was seconded and passed 5-0 roll call vote.
4. **Motion** by Schultz to approve the nomination of Dave Eggebrecht to the Torch Lake Township Day Park Committee effective April 26, 2023, for a three-year term was seconded and passed 5-0.
5. **Motion** by Cook to approve the proposed 2023 Road Work Plan, as proposed by the Antrim County Road Commission, was seconded and passed 5-0 roll-call vote.
6. **Motion** by Windiate to approve the Police Power Day Park Ordinance #2023-01, effective thirty (30) days after it’s publication, or publication of a summary thereof, in a newspaper in general circulation within Torch Lake Township, was seconded and passed 5-0 roll call vote.
7. **Motion** by Cook to approve the Police Power Boat Launch Ordinance #2023-02, effective thirty (30) days after its publication or publication of a summary thereof, in a newspaper in general circulation within Torch Lake Township, was seconded and passed 5-0.

**E. AGENDA FOR BOARD DISCUSSION:**

1. IT RIGHT/VC3 NEW Contract proposal: Discussion about our current tech contract and the proposed future contract and fees. No alternatives at this point in time. Cook will have a proposal in the future for the Board to vote on.
2. Dangerous Buildings Police Power Ordinance: Cook has discussed the idea with our attorney and with the County Building Inspector. Our attorney has drawn up a sample ordinance. Send any comments by email to Mr. Cook.

**F. AGENDA ITEM FOR INFORMATIONAL PURPOSE ONLY:**

1. Boat launch repair discussions: Cook has had two conversations. One with 45<sup>th</sup> Parallel Marina and Gosling & Czubak Engineers. Gosling will do a draft and give it to 45<sup>th</sup> for a cost estimate. We need to do something about Kayak launching to make it safer for the people trying to use the launch.

**G. CITIZEN COMMENT: NONE**

- H. BOARD COMMENT:** From Schultz, ALLEN Allan Davidson has received the Public Servant Award from the Traverse City VFW and she read the dedication from the plaque. Congrats to ALLEN Allan!! Also, reminder that the Petoskey Stone Festival is May 27<sup>th</sup>!! Mr. Merchant asked about grounds keeper at the cemetery. ALLEN Allan and Wendy Davidson will be doing the work this summer. With no further business, the **Motion** by Cook to adjourn at 8:35 was seconded and passed 5-0.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate  
Township Clerk