

Torch Lake

Township

ANNUAL MEETING

MARCH 11, 2025

IMMEDIATELY AFTER THE BUDGET
MEETING

COMMUNITY SERVICE BLDG

Torch Lake Township

Public Hearing for the FY 2025-2026 Budgets Tuesday, March 11th, 2025

At the Torch Lake Township Community Services Building
2355 N. US 31, Kewadin, Michigan 49648

Live Streaming on You Tube

6:00 P.M. Budget Hearings:

1. Call to order and Pledge of Allegiance
2. Public hearings for FY 2025-26 Township Budgets:
 - A. Township General Fund Budget for FY 2025-2026
 - B. Ambulance Special Assessment District Fund Budget and millage levy for FY 2025-2026
 - C. Fire Special Assessment District Fund Budget and millage levy for FY 2025-2026
 - D. Road Budget and millage levy for FY 2025-2026
 - E. Cemetery Budget FY 2025-2026
 - F. State Liquor Fund Budget for FY 2025-2026
 - G. Torch Bay Nature Preserve Fund FY 2025-2026
3. Close Budget Hearings
4. Public Comment

-----Break-----

ANNUAL MEETING OF THE TORCH LAKE TOWNSHIP ELECTORS

1. Call to order
2. Reading and approval of March 12th, 2024 Annual Meeting Minutes
3. Testimony and comments from citizens related to the township
4. State of the Township - Township Supervisor
5. 2025-2026 Fiscal Year Salary Resolutions - Township Elected Officials:
 - A. Treasurer
 - B. Clerk
 - C. Trustees
 - D. Supervisor
6. Public comment
7. Adjournment

TORCH LAKE TOWNSHIP
ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF ANNUAL MEETING OF ELECTORS

MARCH 12, 2024

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel, Merchant

Absent: Windiate

Audience: +/-10

1. Meeting was called to order at 6:42 PM.
2. Minutes of March 7, 2023: **Motion** to wave the reading of the minutes of the March 7, 2023 Annual Meeting made by Paul Vanhesse and seconded by Laura Anderson. **Motion** to approve Minutes of March 7, 2023 Annual Meeting by Laura Andersen was seconded by Rita Service and passed with one correction.
3. Testimony and Comments from Citizens related to the Township:
None
4. State of the Township: Mr. Cook addressed the audience. He is pleased with the progress made by the board in the last year. He thanks the board for their support and talks about how they have set the township up for road repairs, upgrading fire and ambulance equipment, and establishing funds for future boards. Key item passed "time of transfer septic police power ordinance". The planning commission is working on rewriting zoning ordinances and nearing completion. He praises fire and ambulance for their professionalism. Special thanks to Mike Bertram, Kevin Lane and Ted Schroeder. Mr. Cook is proud of the work of the ZBA this year. They had 2 cases appealed and upheld and he reads the court comments on one of those cases. Praise goes to Laura Anderson and the ZBA. Thank you to Assessor Amy Jenema. Thank you to Linda Woodward for her work in the Constant Contact Network. Special thanks to Bob and Virginia Hawkins for their commitment to the Day Park
5. Salary Resolutions 2024-25 Fiscal Year:
 - A. Treasurer: **Motion** by Laura Anderson to approve Resolution 2024-03, Treasurer salary, to be set at \$34,000 for fiscal year 2024-25 as proposed was seconded and 7-0.
 - B. Clerk: **Motion** by Merchant to approve Resolution 2024-02, Clerk salary, of \$31,000 was seconded and passed 7-0.
 - C. Trustees: **Motion** by Rita Service to approve Resolution 2024-04, Trustee salary, to be set at \$6000 was seconded and passed 7-0.
 - D. Supervisor: **Motion** by Laura Andersen to approve Resolution 2024-01, Supervisor salary, to be set at \$34,000 was seconded and passed 7-0.
6. Public Comment: 1. Jarris Rubingh commented on salaries in Bank Township, Supervisor at \$23,100, Clerk and Treasurer at \$35,385, and Trustees at \$3,300.
2. Sharon Schultz thanks the board and Mr. Cook for his hard work and professional budget.
7. With no further business the **Motion** by Cook to adjourn at 7:00 PM was seconded and passed unanimously.

These Minutes are respectfully submitted and are subject to approval at the 2025 Annual Meeting.

Mary Merchant
Township Clerk

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP SUPERVISOR SALARY

RESOLUTION # 2025 - 01

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2025-2026, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Supervisor for 2025-2026 fiscal year should be increased,

BE IT RESOLVED, that the salary for Supervisor shall be \$35,190.00 per year for the 2025-2026 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 21st, 2025 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: _____

Seconded by board member: _____

Upon a roll call vote, the following voted:

Merchant, M _____ Graves _____ Merchant, J _____ Cook _____ Schultz _____

Mary Merchant, Township Clerk _____ Date _____

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP CLERK SALARY

RESOLUTION # 2025 - 02

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2025-2026, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Clerk for 2025-2026 fiscal year should be increased,

BE IT RESOLVED, that the salary for Clerk shall be \$33,000.00 per year for the 2025-2026 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 21st, 2025 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: _____

Seconded by board member: _____

Upon a roll call vote, the following voted:

Merchant J _____ Cook _____ Merchant, M _____ Schultz _____ Graves _____

Mary Merchant, Township Clerk _____ Date _____

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP TREASURER SALARY

RESOLUTION # 2025 - 03

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2025-2026, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Treasurer for 2025-2026 fiscal year should be increased,

BE IT RESOLVED, that the salary for Treasurer shall be \$ \$35,190.00 per year for the 2025-2026 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 21st, 2025 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: _____

Seconded by board member: _____

Upon a roll call vote, the following voted:

Cook ____ Merchant, J ____ Graves ____ Schultz ____ Merchant, M ____

Mary Merchant, Township Clerk _____ Date _____

**TORCH LAKE TOWNSHIP,
ANTRIM COUNTY, MICHIGAN**

RESOLUTION TO ESTABLISH TOWNSHIP TRUSTEES SALARY

RESOLUTION # 2025 - 04

WHEREAS, Michigan Compiled Law 41.95 authorizes the Township Board of Torch Lake Township to determine the salaries for the offices of Supervisor, Clerk, Treasurer and Trustees for fiscal year 2025-2026, by adopting by resolution prior to the end of the fiscal year, and at least 30 days prior to the Annual Meeting of the Electors, and

WHEREAS, Michigan Compiled Law 41.95(3), in a township that does hold an Annual Meeting of the Electors, and at least 30 days prior to the Annual Meeting of the Electors the salary for officers composing the Township Board shall be determined by the Township Board, and confirmed by the electors of the township at the Annual Meeting of the Electors, and

WHEREAS, the Township Board deems that the salary for Trustees for 2025-2026 fiscal year should be increased,

BE IT RESOLVED, that the salary for Trustees shall be \$6,210.00 per year for the 2025-2026 fiscal year.

BE IT FURTHER RESOLVED, that this resolution, adopted this day, January 21st, 2025 is properly adopted by the Torch Lake Township board, as required by law.

Moved by board member: _____

Seconded by board member: _____

Upon a roll call vote, the following voted:

Schultz _____ Graves _____ Merchant M _____ Cook _____ Merchant J _____

Mary Merchant, Township Clerk _____ Date _____