

# **CONSENT AGENDA**

Clerk's report  
not prepared at  
this time – will  
be distributed  
at Board  
meeting

CASH SUMMARY BY ACCOUNT FOR TORCH LAKE TOWNSHIP  
 FROM 10/01/2024 TO 10/31/2024  
 FUND: 101 151 204 206 208 210 212 701  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2024	Total Debits	Total Credits	Ending Balance 10/31/2024
<b>Fund 101 GENERAL FUND</b>					
001.000		150.00	0.00	0.00	150.00
002.000	MONEY MKT. ACCT	106,434.48	94.28	26,434.48	80,094.28
002.004	MI CLASS	716,087.86	3,010.39	0.00	719,098.25
002.011	ASB-PARK SAV	653.93	0.00	0.00	653.93
004.000	CIB-ASB	75,224.14	221,446.96	224,628.82	72,042.28
<b>Fund 151 CEMETERY TRUST FUND</b>					
002.000	MONEY MKT. ACCT	81,411.96	170.79	0.00	81,582.75
<b>Fund 204 TWP. ROAD FUND</b>					
002.000	MONEY MKT. ACCT	8,376.30	14.91	1,870.33	6,520.88
002.004	CIB - MI CLASS	1,712.58	7.18	0.00	1,719.76
<b>Fund 206 FIRE FUND</b>					
002.000	MONEY MKT. ACCT	125,742.84	130.81	34,201.92	91,671.73
002.005	CIB - MI CLASS	561,759.36	2,361.63	0.00	564,120.99
<b>Fund 208 PARK/RECREATION FUND</b>					
002.000	MONEY MKT. ACCT	10,699.68	21.93	365.00	10,356.61
<b>Fund 210 AMBULANCE FUND</b>					
002.000	MONEY MKT. ACCT	28,201.01	113,159.24	90,066.69	51,293.56
002.008	CIB - MI CLASS	250,833.39	896.25	101,000.00	150,729.64
002.010	CIB - 53B DDA	14,161.80	9,858.96	12,000.00	12,020.76
<b>Fund 212 LIQUOR ENFORCEMENT</b>					
002.000	MONEY MKT. ACCT	41,716.35	87.24	264.92	41,538.67
<b>Fund 701 TRUST &amp; AGENCY FUND</b>					
002.000	MONEY MKT. ACCT	1,020.90	0.00	0.00	1,020.90
<b>TOTAL - ALL FUNDS</b>		<b>2,024,186.58</b>	<b>351,260.57</b>	<b>490,832.16</b>	<b>1,884,614.99</b>

# Torch Lake Township November 2024 Zoning Report

## Complaints/Violations

Name	Date reported	Complainant	Location of Complaint/Violation	Action Taken
Wilson	April 2021	pole building built before home, home never started	5505 Farrell Rd	court ordered build schedule
Volkers	October 2023	unreg vehicles, shipping crates, blight, camper-no permit	Sugar Maple Ln	Zoom Court 7.8.24
Burrows	12.12.23	failure to remove shed in setbacks	11782 West Pointe Rd	Verdict 11.5.24
Schneider	5.16.24	Nuisance/blight	2722 N US 31	appears to be cleaned up - Sara to determine
Mayer	10.8.24	EGLE Violation	1281 Bay View Drive	Request for Shoreline Protection Strip Permit sent - after the fact - two violation warnings sent, final deadline to avoid ticket 11.19.24

## Special Use Permits

Permit Number	Date	Tax ID #	Property Address	Type of Development
SUP 2024-02	6.24.24	05-14-795-021-00	2710 US 31	STR

## Land Combinations, Divisions and Lot Line Adjustments

Application Number	Date	Tax ID #	Property Address	Type
LD24-01	3.4.24	05-14-130-022-00	1282 Leech Lane	land division
LD24-02	5.2.24	05-14-214-010-00	2946 US 31	land division
LD24-03	10.17.24	05-14-210-020-10	000 Birchview Drive	land division

## Land Use Permits

Permit / Application Number	Date	Tax ID #	Property Address	Type of Development
ZP 2024-01	1.31.24	05-14-301-018-00	507 Old Park Rd	Deck
ZP 2024-02	7.20.24	05-14-595-002-00	952 S Golden Beach	New Home/Garage
ZP 2024-03	denied	05-14-313-004-00	3910 US 31	Entryway dormer
ZP 2024-04	3.28.24	05-14-006-007-10	929 N W Torch Lake DR	Home
ZP 2024-05	4.4.24	05-14-312-042-1	12121 Dragonfly Lane	Garage Addition
ZP 2024-06	3.28.24	05-14-336-003-00	12681 Nichols Rd	Home
ZP 2024-07	cancel	05-14-795-021-00	2710 US 31	Steps
ZP 2024-08	april 23-may 23	05-14-795-021-00	2710 US 31	camper 30 day
ZP 2024-09	4.29.24	05-14-119-002-00	2138 Moulton Rd	Detached Garage
ZP 2024-10	4.29.24	05-14-324-060-70	2153 San Marino Trail	Garage plus

ZP 2024-11	5.6.24	05-14-555-001-00	4337 Michigan Trail	Addition
ZP 2024-12	5.16.24	05-14-395-011-00	12383 Arrowhead Ct	post frame bldg w/ lean-to and added 12x24 room
ZP 2024-13	5.21.24	05-14-635-026-00	5563 Bayshore	Addition
ZP 2024-14	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Demo Accy Bldg
ZP 2024-15	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Accy Bldg
ZP 2024-16	5.21.24	05-14-324-052-26	2364 US 31	Deck
ZP 2024-17	withdrawn	05-14-495-021-00	12200 Barnes Park	Shed
ZP 2024-18	6.4.24	05-14-130-016-00	1568 US 31	Pole barn
ZP 2024-19	6.4.24	05-14-007-022-80	1737 NW Torch Lake Drive	Accy Bldg
ZP 2024-20	6.11.24	05-14-700-031-00	911 Rose Ct	Deck
ZP 2024-21	6.11.24	05-14-515-064-00	3827 Michigan Trail	Deck, Boardwak
ZP 2024-22	7.25.24	05-14-765-022-00	3219 Terrace Ct	Attached Garage
ZP 2024-23	7.18.24	05-14-795-012-00	2821 Prospect	Deck and Entry door
ZP 2024-24	7.21.24	05-14-212-010-00	Nemec Rd	camper 30 day
ZP 2024-25	denied -no registration	05-14-395-013-00	Arrowhead Ct	camper 30 day
ZP 2024-26	9.10.24	05-14-313-010-01	3902 Thierry Circle	Demo
ZP 2024-27	9.10.24	05-14-313-010-01	3902 Thierry Circle	home
ZP 2024-28	7.30.24	05-14-615-032-00	14294 Erickson Rd	home and decks
ZP 2024-29	8.27.24	05-14-313-068-00	3009 N US 31	Home and garage
ZP 2024-30	8.1.24	05-14-324-052-01	2370 N US 31 S	New home
ZP 2024-31	9.10.24	05-14-312-085-00	12524 Manitou Trail	SFD / Pole barn
ZP 2024-32	9.10.24	05-14-480-015-00	The Vistas at Cedar Hollow	PRD Condo Unit
ZP 2024-33	9.10.24	05-14-006-007-01	889 NW Torch Lake Dr	SFD
ZP 2024-35	10.1.24	05-14-213-011-01	2569 US 31	Signs
ZP 2024-36	9.17.24	05-14-425-004-00	1649 NW TL Drive	Pole barn
ZP 2024-37	9.19.24	05-14-325-015-40	1965 San Marino	Decks, Outdoor shower
ZP 2024-38	10.1.24	05-14-755-007-10	2409 NW Torch Lake Drive	Demo
ZP 2024-39	10.1.24	05-14-755-007-10	2409 NW Torch Lake Drive	SFD
ZP 2024-40	10.29.24	05-14-365-19-00	11251 Barnes Rd	shed
ZP 2024-41	10.15.24	05-14-695-018-00	13043 Was-wa-gun	SFD / Garage
ZP 2024-42	10.1.24	05-14-635-019-00	5691 Bayshore Drive	Demo Garage
ZP 2024-43	10.1.24	05-14-635-019-00	5691 Bayshore Drive	Garage
ZP 2024-44	10.22.24	05-14-815-009-00	429 NW TL Drive	Demo Garage
ZP 2024-45	10.22.24	05-14-815-009-00	429 NW TL Drive	Pole barn
ZP 2024-46	10.10.24	05-14-365-013-00	11055 Wood Special	Deck
ZP 2024-47	waiting for floor plan	05-14-007-022-50	1903 Haywards Pine Trl	Kitchen addition

<b>ZP 2024-48</b>	issue when \$ rec'd	05-14-007-008-00	1047 NW Torch Lake Drive	Demo house and garage
<b>ZP 2024-49</b>	10.15.24	05-14-480-015-00	12890 McLachlan	storage/bathrooms
<b>ZP 2024-50</b>	10.22.24	05-14-313-027-30	3710 Waters Edge	Addition
<b>ZP 2024-51</b>	10.22.24	05-14-695-029-00	13026 Was Wa Gun	Detached Steel Bldg
<b>ZP 2024-52</b>	s2s 10.31	05-14-435-013-00	2598 Birchview	Addition and Decks
<b>ZP 2024-53</b>	need affidavit recorded & ZA Approval	05-14-324-052-31	2730 US 312	Pole barn
<b>ZP 2022-56*R</b>	5.14.24	05-14-455-002-00	1982 Birchview	Renew Permit
<b>ZP 2023-45*R</b>	6.18.24	05-14-130-024-00	1364 Leech Lane	Entryway, addition and decks revised 6.18.24

From the Desk of the TLTA Director Mike Bertram RN/Ted Schroeder EMS  
Administrator TLTA 11/24

---

### Finance

<b>Application for per diem part time paramedic attached</b>
<b>Oct. run volume 23 - / ytd 153 - / previous ytd 137</b>
<b>Pt revenue ytd - \$57,199.81 / average per run - \$373.85</b>
<b>Accumulated has merged with EMS/MC billing, no change in services</b>

### People

<b>All employees are up to date with chart completion</b>
<b>All employee credentials are current and reported to MCA</b>
<b>No workers comp claim (work related injuries) in 23/24. Reflective of our electric auto-lift &amp; our electric stair chair.</b>
<b>We continue to remind staff of proper precautions &amp; preventive measures developed during covid.</b>

### Service

<b>MCA will soon allow digital field notes and no longer require hand written</b>
<b>New protocols went into effect January and are now implemented</b>
<b>Paramedic participating in MCA monthly advisory board meeting.</b>

### Quality

<b>Annual state inspection passed with zero deficiencies. New license attached</b>
<b>The team continues daily/weekly inspections and brings related needs to our attention. The state reviewed at annual inspection</b>
<b>Implementing inventory supply closet tracker implementation still in process</b>
<b>Auditing both voice and written EMS run reports</b>
<b>State and Medical Control Policies have been reviewed with staff</b>



**STATE OF MICHIGAN**  
**Division of EMS and Trauma**



Pursuant to Act 368 of 1978, as amended, this license to operate a Life Support Agency in the State of Michigan is issued to:

**TORCH LAKE TOWNSHIP EMS**

**Effective Date**  
01/01/2023

**Expiration Date**  
12/31/2023

**Highest Level**  
Advanced Life Support

**Service Type**  
Ambulance Operation

**EMS Agency ID**  
051012

**Licensed Vehicles**  
See Attached Vehicle List

**Service Area(s):**  
Northwest Regional MCA

**THIS LICENSE IS VALID FOR 60 DAYS  
PAST THE LISTED EXPIRATION DATE**

**PLEASE POST IN A PROMINENT PLACE**





## TORCH LAKE TWP. FIRE DEPARTMENT

2355 US-31 N. - P.O. Box 713, Eastport, MI 49627

Phone (231) 599-2621 - Fax (231) 264-9557

### Fire Department Report – OCTOBER , 2024

#### Fire Runs for October

- 10/03/24 – Fire Alarm / Pineridge Trail
- 10/05/24 – Burning Complaint / Wooden Gate
- 10/06/24 – Burning Complaint / Chippewa Trail
- 10/24/24 – Car / Deer Accident

#### Department Meetings and Training for October

- 10/02/24 – Truck & Equipment Maintenance
- 10/09/24 – Engine Pump Practice
- 10/16/24 – Vehicle Extrication Training
- **Fire Dept. On Duty Medical Assist**
- 10/25/24 – EMS Assist / Birchview Dr.

#### Fire Dept. Update:

On Wednesday Nov. 6<sup>th</sup> the fire department took possession of their new 3,000 gal pumper / tanker from Spencer Manufacturing. The department would like to thank the township residents and township board for their continued support to make this possible.

TLT Fire Chief / Kevin lane