TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

Torch Lake Township

Planning Commission Meeting

Community Service Building

Draft Minutes

May 9, 2017

**Present:**    Shoemaker, Goossen, Petersen, Kulka, Graber, Jorgensen & Bretz

**Absent:**

**Others:**    Vey, Grobbel

**Audience:**    Spencer

1.    **Call to Order Regular Meeting:**

    Meeting called to order at 8:20pm by Kulka

2.    **Consideration of Agenda:**

    Motion by Graber to approve 5.9.17 agenda, seconded by Goossen; passed 7-0.

3.    **Correspondence, Meetings, Training, Announcements, etc.:**

None

4.    **Approval of Minutes, February 14, 2017 Meeting:**

Shoemaker spelling clarified as SHOEMAKER

Motion to approve by Goossen, seconded by Graber to approve the draft minutes with the correction of spelling, passed 7-0.

5.    **Concerns of the Public other than Agenda Items:**

Chris Grobbel asked for time to be added and the discussion of Dist. Chapter 3 draft version to be discussed.  He asked that PC members read it through and prepare to discuss at next meeting.

6.    **Report from the ZBA PC Liason**

Kulka reported that the ZBA met at a regular meeting April 12, 2017 and reviewed the meeting minutes to update the PC including the protocol of self introduction at the beginning of the meeting of all PC members for the record, the public and recording secretary.  Kulka introduced the ZBA members present (Barr - Chairman, Spencer - Vice Chair, Jakubiak, Cook and Bretz.)  Bretz asked who was the person (elected or appointed) that would act as the liaison between the PC and ZBA.  Kulka will look into the bylaws to see who liaison should be.  Petersen is the Liaison between the Board and the PC as he holds the dual meeting duty for these two committees.

10.**Report from the Zoning Administrator**

Vey distributed a graph representing the increase in numbers of permits.  Vey stated “permits” refers to any change in land use.  Vey also added that the zoning binders will be updated and the ordinances etc.. are all available on line in the meantime.

Vey also states there are no changes and nothing to report about Bucklew/ Petrillo and the June 1st deadline still applies.

11**.    Concerns of the Board:**

Martel distributed the public opinion survey findings

    Martel reported that the new server is not yet installed

    Any email correspondences need to be received but NOT REPLIED TO in accordance with the Open Meetings Act.

12.    **Public Comment:**

Kulka asked for public comment and there was none

12.    With no further business, a motion for adjournment was made by Shoemaker at 9:02.  Motion was seconded by Bretz and carried 7-0.