TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

APPROVED MINUTES OF SPECIAL BOARD MEETING 4-0 AS PREPARED

OCTOBER 14, 2022

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Cook, Schultz, Martel, Merchant (2:17) and Windiate

Absent: None

Audience: 2

THE PURPOSE OF THIS SPECIAL MEETING IS TO DISCUSS AGENDA ITEMS ONLY. OTHER ISSUES WHICH WOULD NORMALLY COME BEFORE A REGULAR MEETING OF THE BOARD WILL ONLY BE DISUSSED IF THE FULL BOARD IS PRESENT AND THERE IS A NEED FOR URGENCY.

Present: Cook, Schultz, Martel, Merchant (2:17) and Windiate

Absent: None

Audience: 2

1. Meeting was called to order at 1:06 pm.
2. Public Comments: None
3. Agenda Content: **Motion** by Windiate to approve as prepared seconded and passed 4-0.
4. Mr. Loy’s Easement Request: Mr. Loy had handouts of site location and “Torch Lake Township Questions About Loy Septic Easement” which included such information as where the easement is located and how wide; depth and type of pipe, chance of rupturing and liability if any damage to pipe while digging. The next step is to get a legal description and then forward that information to the township attorney for review.

5-minute break

1. Review Capital Plan for Torch Lake Township: Supervisor Cook shares his plan with the Board, which includes an objective for the plan. He feels there are three critical areas that require a long- term plan and he has established financing requirements for each area. The three areas are Fire, Ambulance Services and Roads. He has a 10 Year Master Plan for the Roads, a focus on new vehicles for the Ambulance Fund and a Capital Plan for the Fire Department, which includes review of current equipment as well as a strategy for purchase of future equipment. This document can be found in its entirety on the township website, torchlaketownship.org.
2. Because Mr. Merchant arrived at 2:17 and the full board was present, there was a **Motion** by Cook and seconded to reconsider the agenda. Mr. Cook would like to add item 6. Funds transfer from General Fund to the Road Fund. **Motion** by Schultz to accept the change was seconded and passed 5-0. After discussion of the details of the loan, the **Motion** by Merchant is to provide a loan to the Torch Lake Township Road Fund from the Torch Lake Township General Fund in the amount of $54,000. Terms of the loan are an interest rate charge of 1.8% which will be applied to the outstanding loan with full principal and accrued interest payment due no later than December 3, 2022 from tax receipts received during December. Motion passed 5-0.
3. Public Comment: None
4. Board Comment: None
5. With no further business the meeting was adjourned at 3:01 pm.

These Minutes are respectfully submitted and are subject to approval at the next regular meeting of the Board.

Kathy S. Windiate

Township Clerk