TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

APPROVED MINUTES OF BOARD MEETING 5-0 WITH CORRECTIONS

SEPTEMBER 18, 2018

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Petersen, Cook and Windiate

Absent: None

Audience: 10

1. **REPEATING AGENDA**
2. Meeting convened at 7:00 PM followed by the pledge to the flag.
3. Minutes: **Motion** by Cook to approve the Minutes of August 21, 2018 with one typo correction was seconded and passed 5-0. In item D. correct spelling of AGENDA. **Motion** by Schultz to approve the Minutes of September 5, 2018 Special Meeting as prepared was seconded and passed 5-0.
4. Correspondence, etc. Reminder of the November 6, 2018 General Election.
5. Approval of Agenda Content: **Motion** by Petersen to approve with additions was seconded and passed 5-0. Add item D. 7 Fire to Hire Wendy Davidson; D. 8 Phragmites; D. 9 Pine Hill Landscaping; D. 10 Resolution; D. 11 November Meeting Date.
6. Citizen Commentary: 1. Judge Hayes was present to introduce himself as a candidate for re-election for Probate Court Judge. 2. Sheriff Bean compared last year’s statistic with this year; they are temporarily down 5 employees on the road; he feels the marijuana language on the ballot is really bad.
7. **CONSENT AGENDA:** was approved by Consent.
8. **SPECIAL REPORTS AGNEDA:** From Petersen, the Planning Commission began discussion of accessory dwellings or carriage houses and also agritourism. The Master Plan should be adopted next month.
9. **BOARD DISCUSSION/ACTION AGENDA:**
10. Relocation of Antrim County Offices: District 3 County Commissioner Karen Bargy presented information regarding the possibility. After and in-depth analysis of the county facilities it became obvious the jail needs some work. One suggestion is to re-locate the jail near the animal shelter, but there are some issues with that property. A jail will probably be built first, then corrective work to the courthouse with the administrative building last. Bargy invited people to attend the Commission meetings which are the 2nd Thursday of the month.
11. Michigan Trail Special Assessment District request: Presented by Mr. Wayne Shuler representing the owners on Michigan Trail. They would like to re-surface the road and contract for snow removal, with 22 out of 28 owners signing petitions in support. They need a resolution from the Board to begin the process. The **Motion** by Martel and seconded by Schultz to approve Resolution 2018-15, which gives Public Hearing Authorization, was passed 5-0. The Public Hearing will be held October 16, 2018 at 6:00 PM at the Community Services Building.
12. 407 Boat Launch Ordinance: The **Motion** by Cook to approve Police Power Ordinance 2018-08 which regulates the launch at 407 N. West Torch Lake Drive was seconded by Petersen and passed 5-0 roll call vote. It will take effect 30 days after publishing in the paper.
13. Benefit Policy Revision: Item 2 under Section III of the Torch Lake Township Benefits/Group Insurance Plan, Ordinance 2018-07 needs to be removed. It refers to a Medicare Advantage Plan for those over 65. The **Motion** by Cook to remove item 2 from Section III of Ordinance 2018-07 was seconded by Petersen and passed 5-0 roll call vote. It will take effect 30 days after publishing in the paper.
14. Private Marina decision: After discussion, Martel has a better understanding of how the Board feels about wording for the Day Park Ordinance and Marina contract. No formal action taken at this time.
15. Cemetery Ordinance: Email received from Cindy Dodge of MTA included her comments regarding our current Cemetery Ordinance and her suggestions for items to be changed or included. She recommended that once the Ordinance is written the way the Board wants it, they should consult the township attorney for his approval.
16. Wendy Davidson: It is the recommendation of the fire chief to hire Wendy Davidson as a probationary firefighter for the Township. She would attend Firefighter I class in the fall. Wendy is currently employed by the Township in the EMS department as MFR and also assists with grounds maintenance. The **Motion** by Schultz to accept the recommendation of the Fire Chief to hire Wendy Davidson as probationary firefighter was seconded and passed 5-0, pending standard background checks, etc.
17. Phragmites: The cost of treatment for this year came to $300. CAKE is cost-sharing 50% of that, so the township portion will be $150.00. Two sites will be treated on San Marino Trail.
18. Pine Hill Landscaping At Day Park : Martel has been discussing plant options with Pine Hill Nursery and some of their recommendations, including Hesperia trees and grasses. They will also be increasing the amount of mulch.
19. Resolution: At the August 21st Board meeting the Motion to provide egress locations on Torch Lake for Paddle Antrim was approved. The following Resolution supports that action. The **Motion** by Petersen to approve Resolution 2018-14 was seconded by Cook and passed 5-0 roll call vote.
20. November 20th Board Meeting Date: Because the meeting is very close to the Thanksgiving holiday, it was decided to change the date to November 13th.  **Motion** by Cook to change the date of the November Board meeting from the 20th to the 13th was seconded and passed 5-0.
21. **FUTURE MEETING AND HEARING DATES:**
22. Board Meeting October 16, 2018 7:00 PM
23. Planning Commission October 9,2018 7:00 PM
24. ZBA Workshop October 4, 2018 6:00-9:00 PM
25. Zoning Board of Appeals Regular Meeting November 14, 2018 7:00 PM.
26. **CITIZEN COMMENTARY:**
27. Graber commented that tomorrow is the ISO testing for the fire department at 1:00 PM.
28. Tom Petersen asked now that the trees are gone at the Day Park when will work begin on the septic and drain field. He also asked why there were no porta potties at the Nature Preserve.
29. **BOARD COMMENTARY:**
30. Petersen asked about the ZBA Workshop on October 4th. Reply, it is being conducted by MTA and is relevant to Planning Commission, ZBA and Board members. With no further business the meeting was adjourned at 9:45 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk