TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

APPROVED MINUTES OF TOWNSHIP BOARD MEETING WITH CORRECTION 4-0

APRIL 17, 2018

COMMUNITY SERVICES BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Petersen, Schoenherr and Windiate

Absent: None

Audience: 9

1. REPEATING AGENDA:
2. The meeting was called to order at 7:02 PM followed by the pledge to the flag.
3. Minutes: **Motion** by Petersen to approve Minutes of March 20, 2018 as prepared was seconded and passed 5-0. **Motion** by Schultz to approve Minutes of March22, 2018 Budget Work Study as prepared was seconded and passed 5-0. **Motion** by Schoenherr to approve Minutes of March 24, 2018 Annual Budget Meeting with corrections was seconded and passed 5-0. In item 2 A. delete “Eden Shore’s request for a streetlight”. In item 2B, second to last line, change to read “the Fire Department will be paying off the fire truck loan #1”. In item 2C, last line, remove “EMS” and add “Para Medic”.
4. Correspondence, etc.: Presentation by Tom Persons, demonstrating the new building security cameras; Sheriff Bean is unable to attend tonight’s meeting; Chris Grobbel will present the Master Plan at next month’s Board Meeting.
5. CONSENT AGENDA: Accepted as presented.
6. CITIZEN COMMENTARY: Bob Spencer commented the Board has a full plate. He believes it is great we are taking on EMS enhancement and he would like to touch base once a month or so.
7. SPECIAL REPORTS AGENDA: Petersen reported a Public Hearing was held at the last Planning Commission meeting for fences, shall vs may, length of time for appeals and definitions clarifying buildings vs structures.
8. DISCUSSION/ACTION:
9. EMS Director Job Description, etc.: After Board discussion, the **Motion** by Schoenherr to approve with changes was seconded and passed 5-0. On page 3, combine items 11 and 15. Delete item 14. On page 4, remove signature line, etc. On letter offering employment, first paragraph change “my” to “our”. In item 4 add $20,00 “according to insurance policy”.
10. Zoning Administrator Job Description etc.: After discussion, the Motion by Petersen to approve with changes was seconded and passed 5-0. On page 4, remove signature line, etc. On letter offering employment, first paragraph change “my” to “our”. In item 4 add $20,000 “according to insurance policy”.
11. Nuisance Ordinance: Petersen’s resolution we pass the Nuisance Ordinance 2018-01 of April 17, 2018 with one correction was seconded by Schultz and passed 5-0 roll call vote. On page 4 item H add a nuisance “per se”.
12. Dry Harbour Marine Injunction: An email created by Martel to Millar dated 04-06-2018 contains, for Board consideration, conditions for commercial marina operations at the Day Park. We are waiting for Millar’s response to the email. If approved, changes will be needed for the Day Park Ordinance as well. No formal action at this time.
13. Day Park Ordinance Modifications: On hold, pending action on item 4.
14. Petrillo/Bucklew fee waiver request: Request in writing from the Zoning Administrator asking for a waiver of fees was approved by **Motion** from Schultz, seconded and passed 5-0.
15. Repairs on Emergency Services entrance drive: We need new bids and the process has been postponed due to weather.
16. FUTURE MEETINGS:

Board Meeting May 15, 2018

Planning Commission May 8, 2018

ZBA May 9, 2018

1. CITIZEN COMMENTARY: None
2. BOARD COMMENTARY: MTA conference is next week, April 22-26 in Traverse City; Special Board Meetings are scheduled for May 1st at 7:00 PM and May 10that 7:00 PM. Schultz will be preparing a Newsletter to be included with the Summer Tax Bill mailing. She is asking for material from the Board, Fire and EMS to be submitted as soon as possible. With no further business the meeting was adjourned at 8:36 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk