TORCH LAKE TOWNSHIP

ANTRIM COUNTY, MICHIGAN

DRAFT MINUTES OF BOARD MEETING

DECEMBER 13, 2012

COMMUNITY SERVICE BUILDING

TORCH LAKE TOWNSHIP

Present: Martel, Schultz, Amos and Windiate

Absent: None

Audience: 7

1. **Meeting convened** at 7:00 PM followed by the pledge to the flag.
2. **Motion** by Schultz to approve Minutes of November 8, 2012 was seconded and approved, pending review by Clerk to verify County Board of Commissioners Contract action. Change minutes of Nov 8th: In item 8, remove last sentence “no formal action was taken at this time”. Add the following: “The **Motion** by Tomlinson to have our township attorney review the contract before we approve it, ASAP, was seconded and passed 3-1, with Schultz casting the nay vote.  **Motion** by Schultz to approve the Minutes of Special Meeting December 3, 2012, as prepared, was seconded and passed 4-0.
3. **Announcements**, etc: 1. Open House for George Parker Sunday December 16th from 1-3 PM. 2. There will be a Township Holiday Party, Thursday January 3rd from 6:00 until 8:00 PM for all township employees, elected officials, Boards, Commissions, etc.
4. **Motion** by Windiate to approve Agenda Content with one addition was seconded and passed 4-0. Change Item I. to J. and add new Item I.
5. **Citizen Commentary:** There was none.
6. **Consent Agenda:** **Motion** by Amos to approve Agenda as presented was seconded and passed 4-0.
7. **Informational Items:** There were none.
8. **Discussion/Action:**
9. Red Cross Presentation: Marsha Varble and Diane LaBeau were present to address the Board regarding the possibility of TLT becoming a Red Cross shelter in times of emergency. After a previous evaluation of our building, the Red Cross would like us to become a shelter, basically because we have a generator. After a question and answer session, the **Motion** by Schultz to approve the Township Community Service Building becoming a Red Cross-managed shelter was seconded and approved 4-0. It was decided to put an advertisement on our website for Red Cross Volunteer training to be held here in the near future.
10. ALS Contract Meeting: After their meeting with Elk Rapids Supervisor Bill White, Director Eileen Hedin and ER attorney Bill Derman, both Tomlinson and Ditlow had some concerns about the contract that was presented. Tomlinson felt it was one-sided and Ditlow had concerns about the rates. In the meantime, the township has been contacted by other agencies interested in a similar contract with our township. Work will continue on this issue, with no formal action taken at this time.
11. Ambulance Rate Study: After presentation by Ditlow supporting his request for some billing rate increases, the **Motion** by Schultz to make rate adjustment increases, as suggested in the memo dated 12/10/2012, was seconded and passed 4-0.
12. After brief discussion, the **Motion** by Amos to approve the Fire Chief’s recommendation to hire Ronald Paulosky, contingent upon background checks, etc, effective upon completion of above, was seconded and passed 4-0.
13. Phone Study: Tom Persons presented data for Board consideration regarding a proposal by Charter for phone, internet and cable services. There would be considerable savings to make this switch. Persons will contact Charter to prepare a two year contract for Board review and approval.
14. Financial Policy: **Motion** by Windiate to approve the Financial Administration Policy dated 12-6-2012, as prepared, was seconded and passed 4-0.
15. Unattended Boat Mooring: In reference to the boat moored at the Eastport DNR boat launch, even though the Township has a Mooring Ordinance which does not allow mooring on Torch Lake properties, anchoring a boat as it is now is not illegal. It was recommended we contact DNR to see what is allowed and see how we can tweak our own ordinance. Martel will look into this.
16. 2013 Regular Board Meeting Dates: Motion by Schultz to approve the 2013 Meeting Schedule as presented was seconded and passed 4-0.
17. Authorized Vendor List: **Motion** by Schultz to update list of vendors authorized to be paid by ACH transaction, dated December 13, 2012, was seconded and passed 4-0.
18. A-Ga-Ming civil infractions: The **Motion** by Windiate to move to closed session at 8:40 PM to discuss confidential legal opinion from Township attorney was seconded and passed 4-0 roll call vote. Martel, Windiate, Schultz and Amos were present at the closed session. Closed session ended at 9:22 PM.

The Motion by Windiate to approve the recommendation of the Township attorney was seconded and passed 4-0 roll call vote.

1. Board Commentary: Schultz mentioned that dog licenses are available at the township hall. Please see the website for applications. Schultz also welcomed Mr. Amos to his first meeting, as did the other Board members.
2. There was no Citizen Commentary.
3. With no further business the meeting was adjourned at 9:30 PM.

These Minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk