ANTRIM COUNTY, MICHIGAN

MINUTES OF TOWNSHIP BOARD MEETING

AUGUST 21, 2012

COMMUNITY SERVICE BUILDING

TORCH LAKE TOWNSHIP

Present: Parker, Schultz, Martel, Tomlinson and Windiate

Absent: None

Audience: 4

1. Meeting convened at 7:00 PM followed by the pledge to the flag.

2. Motion by Schultz to approve Minutes of July 17, 2012 with one addition was seconded and passed 5-

0. In item 7 3rd line, add the word “by” after “definitions have been approve”. Motion by Tomlinson

to approve Minutes of July 30, 2012 Special Meeting as prepared was seconded and passed 5-0.

Motion by Schultz to approve Minutes of August 16, 2012 Special Meeting as corrected was seconded

and passed 5-0. In item 3, second line, change the second “discussion” to “discuss”. Motion by

Tomlinson to approve Minutes of July 30, 2012 Closed Session as prepared, was passed 5-0. Motion by

Tomlinson to approve Minutes of July 30, 2012 Closed Session II, as corrected, was seconded and

passed 5-0. Motion byTomlinson to approve Minutes of August 16, 2012 Closed Session as prepared

was seconded and passed 5-0.

3. Announcements/etc: 1. there will be a spraying for Phragmites this year, with a slightly higher cost of

$3550, due to an increase in the chemical costs. 2. Ditlow and Tomlinson attended the multi-

Township EMS meeting Aug 9th~ Costs for North Flight were presented. We would contract with Elk

Rapids to provide ALS service and billing would be handled by AccuMed. Details of the contract need

to be worked out before any decisions would be made. A joint EMS/Fire authority was also

mentioned, with Torch Lake Township having an interest, but no details at this time. 3. The Boy

Scouts’ Traverse City office will be having an Open House tomorrow evening from 4-8PM.

4. Motion to approve Agenda Content, with the addition of 8 E. Definitions was seconded and approved

5-0.

5. Citizen Commentary: 1. Sheriff Bean presented the monthly 911 report; he explained the need for the

911 millage on the November ballot and will supply ballot language ASAP. Schultz thanked Sheriff

Bean for attending our Board meetings. 2. Ed Knoechel asked about enhanced 911, which Bean replied

is already in place. Also, in regard to fireworks, the sheriff does not enforce the use, only the selling of

fireworks. The County is working on a Noise Ordinance. Township Ordinances are enforced by the

Township, not the Sheriff. 3. Ditlow thanked Sharon Schultz for her assistance at the accident site last

Friday, and also gave credit to Dispatch for their assistance.

6. After brief commentary on expenditures to Consumers Energy, Derman & Turkelson, Bert’s Excavating

and Farrier Surveying, the Motion by Tomlinson to approve the Consent Agenda was seconded and

passed 5-0.

7. Planning Commission Report: Tomlinson reported there will be two Public Hearings at the September

ii~ PC meeting. The first will be the Village Zoning amendments and the second will be about

restoring a second alternate to the Zoning Board of Appeals. The PC is waiting to receive comments on

the Land Use Plan and also waiting for A-Ga-Ming to re-submit a PUD application. AGM has been given

2 citations so far this summer.

8. Discussion/Action Items:

A. Hall Set-Up and Take-Down: We need to look at a job description for this duty. Perhaps create a

map or list of how the room should be reset after use by the public. Martel would like to sit down

with Leys to discuss this issue.

B. We are still waiting for Central Lake FD to do repairs on the truck. Payment is still being withheld.

C. After discussion of the need for an additional groundskeeper, the Motion by Schultz to hire Craig

Dawson as Buildings & Grounds keeper was seconded and passed 5-0.

D. Road End Signs: Tomlinson suggested signs that read “PEDESTRIAN ACCESS ONLY” would be all

that’s needed. He suggested an Ordinance for Road Ends may be necessary, but Windiate thought

the Township already had one.

E. As mentioned, there will be a Public Hearing at the next PC meeting, recommending an

amendment to change the number of ZBA alternates from one to two. The Definitions have not yet

been sent to the Board so no action was taken tonight.

F. Phragmites: A letter will be sent to all Lake Michigan residents along with an informational letter

from the Antrim Conservation District regarding recent changes to Michigan Law regarding beach

grooming. It was also suggested Parker include a donation form with the mailing. The Motion by

Schultz to approve the contract of $3550 to A&T LLC, as submitted for Phragmites treatment, was

seconded and passed 5-0.

G. The “hump” in the North driveway will be repaired by Comstock before winter.

H. The Motion by Martel to extend the temporary position of Fire Chief to Rick Stasch until December

31st 2021 was seconded and passed 5-0.

I. The dock at the Day Park has deteriorating asphalt which needs repair. The County can repair it

and will submit a bid.

9. Board Commentary: 1. Tomlinson commented about the DNR access site in Eastport. There are

problems with ingress and egress of traffic due to road width. Research shows no deeds for the road.

He will meet with DNR to discuss this, as well as trash, mowing, etc. at the site. He also asked about

the absence of the clock in the room. 2. Parker asked if the Board wants to finish the fence along the

front of the cemetery. No decision was made. He also stated the DEQ permit was just received for the

access site on N.W. Torch Lake Drive. We need to get bids for the stone work. 3. Schultz asked how

often the asphalt here needs to be sealed or tarred. Parker will look into it. 4. Windiate asked for

approval to advertise the Recording Secretary position as a contract. The Motion by Tomlinson to

allow the Clerk to post the Recording Secretary position as a contract was seconded and passed 5-0.

10. Ditlow had a comment about skunks in the vicinity.

11. With no further business the meeting was adjourned at 9:20 PM.

These minutes are respectfully submitted and are subject to approval at the next regularly scheduled meeting.

Kathy S. Windiate

Township Clerk