Minutes: ***Final***

Date: January 11, 2022

Torch Lake Township - Day Park Advisory Committee

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| **Meeting** | Tuesday, January 11, 2022 |
| **Time:** | 12.00 PM |
| **Attendees** | Virginia Hawkins, Bob Hawkins, Rita Service, Bill Petersen, B. White |
| **Secretary** | Rita Service |
| **Audience** | 0 |

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| 1. **Agenda Approval** |
| Motion to approve with changes: R. Service; 2nd by B. Petersen. Passed 4-0 |

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| 1. **Approval of Minutes** |
| Deferred |

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| 1. **Citizen Commentary – None** |

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| 1. **Committee Commentary – None** |
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| 1. **Old Business** |
| * 1. **Safety & Control:**      1. Drogt Excavating - $6.9K bid approved at 10/19/21 Board meeting      2. Camera policy approved at Board meeting   2. **Signage:**       1. Handicap parking signs to be ordered      2. Boat prep signs to be ordered |

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| 1. **New Business:** |
| * 1. **FY 22/22 Budget Reviewed & Passed 5-0**      1. Day Park budget to be included in TLT budget         1. Minimal staffing         2. Marine contract fee increased from $250 to $350. Funds to be placed in reserve account for future boat ramp repair (therefore, will BI be recognized into income).         3. Boat ramp fees: 50% fees to be placed in reserve account for future boat ramp repairs. Clerk’s office will need to track to ensure correct accounting         4. Kayak/canoe/SUP (stand up paddle board): 100% fees reserved for future boat ramp repair         5. TLT Compliance Officer: patrol Park.      2. Park/Boat Ramp Budgeted Capital Outlay:         1. $11.6K road enhancement         2. $10.5K fencing & birm         3. $5K cameras   2. **Kiosk relocation:** tabled |

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| 1. **Summary Actions for Next Meeting** |
| 1. Continue search for additional cleaning proposals 2. Order Handicap parking signs 3. Order Boat prep area signs |

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| 1. **Next Meeting(s):** 2. TBD. |

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| 1. **Citizen Commentary:** None |

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| 1. **Committee Members Commentary:** None |

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| 1. **Adjournment**  3:00 PM R. Service motioned, B. Petersen seconded |