Minutes: ***Final***

Date: May 5, 2021

Torch Lake Township - Day Park Advisory Committee

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| **Meeting**  | Wednesday, May 5, 2021  |
| **Time:**  | 11:05 AM  |
| **Attendees**  | Leon Darga, Virginia Hawkins (Chair), Sue Sarin, Christine Szejbach, Rita Service (Vice Chair) |
| **Absent** | Bob Hawkins, Jim Meinke  |
| **Secretary** | Rita Service |
| **Audience** | 1 |

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| 1. **Approval of Minutes**
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| 4/21/21 minutes approved. Leon Darga motioned, C. Szejbach seconded  |

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| 1. **Agenda**
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| L. Darga made motion to accept Agenda changes, S. Sarin seconded. Passed 5-0  |

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| 1. **Citizen Commentary –** None
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| 1. **Old Business**
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| * 1. **Lead Coordinator Final Job Description:** Description was agreed to.
	2. **Boat Ramp Envelopes:** At printer
	3. **Perimeter Safety Control:** On hold until 2022 season due to current issues getting contractors and materials. Committee agreed to postpone.

Proposals need to be submitted to TLT Board for review & recommendation.* 1. **Website:** In process.
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| 1. **New Business:**
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| * 1. **Temporary exit/entrance signage:** 3 ordered.
	2. **Maintenance Items**: V. Hawkins to prepare list of items
	3. **Help Wanted:**
		1. Posted & sent to Central Lake & Elk Rapids high school.
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| 1. **Summary Actions for Next Meeting**
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| 1. Park cleanup prior to opening
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| 1. **Next Meeting**  May 19, 2021 @ 12:30 p.m.
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| 1. **Citizen Commentary:** Citizen comment that boat ramp cash box needs to be locked at all times throughout the year.
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| 1. **Committee Members Commentary:** None
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| 1. **Adjournment**  1:00 pm. L Darga motioned, S. Sarin seconded
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