Minutes- *~~DRAFT~~*

Date: January 8, 2020

Torch Lake Township - Day Park Advisory Committee

Approved on January 29, 2020

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| 1. **Time:** | 12:00 Noon |

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| 1. **Attendees** | Present: Leon Darga, Wendy Davidson, Virginia (Ginny) Hawkins, Jim Meinke, Christine Szejbach, and Rita Service.  Absent: Robert (Bob) Hawkins, Sue Sarin,  Audience: Deb Graber, Kathy Windiate, Alan Martel, as secretary. |

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| 1. **Approval of Agenda Content**   No changes |

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| 1. **Approval of Minutes**   December 11, 2019 |

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| 1. **Citizen Comments**   Kathy Windiate wanted to inform voters that this year electorates may choose to be permanently placed on an absentee voter list. If they choose to, they can automatically be sent an absentee voter application for each election. |

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| 1. **Old Business** 2. **Email Setup**   No concerns   1. **Day Park Warranty Deed Restrictions**   County records search found no deed restrictions.  Questions of 1) whether the park *use* can be restricted to township residences only, 2) what were the intentions of Bill Good and 3) what are the DNR Grant restrictions?  Would like to get legal opinion from township attorney.     1. **Road Jurisdiction Insurance Liability**   Martel reported that Adam Gandolfi of Municipal Underwriters of Michigan Inc., the township liability insurance carrier, had not as yet gotten back to him.   1. **Day Park Web Link**   Minutes have been posted and the process is in place for future postings.   1. [no “e” on the agenda] 2. **Status of Letter to Board; recommendation for transferring jurisdiction.** ~~???~~ The letter is completed to recommend jurisdiction, but hold the letter until a final committee decision. 3. **Park Budget now until the end of March**   To include: 1) Regular ongoing costs, 2) Long term costs, and 3) Capital Costs   1. **Confirm Cost of Snow Removal**   $1000 has not been confirmed. Meinke indicated that it was an estimate from Burt Thompson at our meeting with him on November 12, 2019.   1. **Parking Fee**   Not yet decided. Residents or not? Pay for use of the  park or pay for parking?   1. **Signage**   Painted sign on pavement at the end of the pier “NO Diving.” Life preserver ring on the pier and park. “No Mooring” sign on water side of the pier.   1. **Staffing Summer 2020 (mid-May to Labor Day)**   Need to determine wages. Will need a lead coordinator (park manager type). Attendants will be required clean rest rooms and pick up trash. |
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| 1. **New Business** 2. The meeting was with Virginia Hawkins and Rita Service on January 2, 2020. The points that were discussed with Thompson were the following;  * There currently are no speed limit signs in the village. * The time of year that a study is done is critical for Public Dock Road. * Thompson indicated that often, road studies will vary the days and the time of day. * Thompson stated that people do not following signage unless enforcement is involved * He thought that you do things that require park attendants to behave in a safe way, such as a fence between the park and the road. * Burt will put in a 25 MPH signage for the road. * It was discussed to contact the sheriff for additional enforcement.  1. **Review William K. Good Park Ordinance (changes need 60 days)**   There are some legal questions to ask the township lawyer. |
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| 1. **Summary of Actions for Next Meeting** 2. Meet with township attorney re: restrictions Good agreement and DNR Grant. 3. Talk to sheriff about additional enforcement help. 4. Next meeting January 29, 2020 at noon. |
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| 1. **Citizen Comment** None |
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| **10.Committee Member Comments** None |