Minutes- *~~DRAFT~~*

Date: November 1, 2019

Torch Lake Township - Day Park Advisory Committee

Minutes approved November 22, 2019

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| **Meeting** | November 1, 2019 |
| **Time:** | 12:00 PM (noon) |
| **Attendees** | Leon Darga, Wendy Davidson, Robert (Bob) Hawkins, Virginia (Ginny) Hawkins, Jim Meinke, Rita Service. |
| **Absent** | Sue Sarin, Christine Szejbach |
| **Secretary** | Alan Martel |
| **Minute Draft by** | Alan Martel |
| **Audience** | Mike and Kelly Healy, Kathy Windiate and three others |
| **Agenda** | Attached |
| **Agenda Material** | Filed with Secretary |

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| 1. **Approval of Agenda Content -**The following agenda items were inserted: 9. Department of Natural Resources and Environmental Protection Act 324.41325- Bob Hawkins, 10. Kayaks, 11. Budget, Next meeting(s) became 12 and Citizens Comments became 13. Motion by Darga to accept changes, seconded by Meinke. Motion passed 6-0. |

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| 1. **Citizen Comment**: None |

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| 1. **Minutes**-   Service wanted the following noted for future follow up, but it was not part of the November 1, 2019 meeting:  ***This was not discussed, but I did ask the question. Can we insert? If not, then we can address at next meeting since I am creating a database.***  2019 Budget:  $ 8,000 Janitorial Service (is this day park? Acct 101-756-812)  $12,500 Misc. (for day park? Acct 101-757-957)  $ 6,000 Land Improvement - Day Park (101-901-974.010  $40,000 Day Park – Bldgs./Improvements (101-901-975.010)  Motion by Darga to accept minutes with corrections, seconded by Sarin. Motion passed 6-0. |
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| 1. **Roster-**The Committee roster was handed out for review and any changes. There were none. |
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| 1. **Regulations from Other Water Front Communities-** Ordinances and pictures from the city of Charlevoix, Boyne City were given for future consideration |
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| 1. **E-mail-** The supervisor is still working on having township emails assigned to thee committee. |
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| 1. **Meeting with Burt Thompson at the County Road Commission**- Discussion focused on what would the county allow if they maintained jurisdiction of Public Dock Road. 1. The idea of a gatehouse/park booth located at the beginning of Public Dock Road and the park proper that could be used for collecting fees, directing persons to the park or boat ramp areas, and for data collection, was discussed. It would be a place where all park and boat ramp users would have to stop. It would also be a place to turn away cars if the park was full. It would be an alternative to a Kiosk and could there only during the season. The committee asked the supervisor to set up a meeting with Burt Thompson, Antrim County Road Commission Administrator and Engineer to discuss the possibilities. Leon Darga and Jim Meinke volunteered to go along with supervisor Martel |

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| 1. **Committee Organization-** Martel noted to the committee to think about an organization for themselves with a chair, vice-chair, secretary, etc. this will be done soon. Martel said he say this as an ongoing committee like the planning commission or zba with its own officers and a budget. |

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| 1. **Department of Natural Resources and Environmental Protection Act 324.41325- Bob Hawkins** Bob Hawkins passed out an excerpt from this law and expressed a concern about the cleanliness of some of the boat hulls an what they may have attached to the hulls that could contaminant Torch Lake. We are responsible for the posting of notices to boat owners of this requirement. We may already have signage. The DNR does not enforce this law.     We could consider in the future a boat washing station.  location, drainage for water used to clean the hulls, and  manning such a facility were discussed. This should remain  on the agenda. |
| 1. **Kayaks-** It was noted that 31 Scoops had inquired about zoning for the rental of kayaks. It was a way for them to expand their business. As with most of the park use, it would be non-property owners who would use this business. In addition, it was thought that most of the launching would be at the park boat ramp. The questions related to do we have enough room for kayaks. The only place for launching is on the north side of the boat ramp which is Sue Sarin’s property. Virginia Hawkins stated that this past summer, kayaks were not a problem. The question then was is there enough space to expand to kayaks? It was noted that Torch Bay Marine no longer rents boats. Should any watercraft rental companies be allowed to use the park? Martel said he would put this on the board agenda for the November 19, 2019 board meeting. |

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| 1. **Budget-** It was suggested that as agenda items are discussed that a budget column be attached and possible cost be assigned as consideration continues. |

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| 1. **Next Meeting-** Friday November 22, 2019 at 12:00 PM (noon). |

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| 1. **Citizen Comments-** Mike Healy noted the need for an enforcement officer to enforce the park ordinances. |