Minutes: ***Final***

Date: July 13, 2020

Torch Lake Township - Day Park Advisory Committee

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| **Meeting** | Monday, July 13, 2020 |
| **Time:** | 1:08 PM |
| **Attendees** | Leon Darga, Virginia Hawkins, Jim Meinke, Rita Service, Christine Szejbach |
| **Absent** | Wendy Davidson, Sue Sarin, Bob Hawkins |
| **Secretary** | Rita Service |
| **Audience** | None |

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| 1. **Approval of Agenda Content** |
| Motion by Jim Meinke to accept Agenda, seconded by Chris Szejbach. Passed 5-0. |

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| 1. **Minutes** |
| Motion by Chris Szejbach to approve June 29, 2020; seconded by Jim Meinke. Passed 5-0 |
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| 1. **Citizen Commentary - None** |

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| 1. **Old Business** |
| **(a) Park Attendant(s) Status:** |
| Chris Sjezbach, Sue Sarin & Virginia Hawkins interviewed potential Day Park Attendant. Interviewee was well received & submitted to Torch Lake Township Board for approval on 7/13/20.  No other applicants. Park Committee agreed to advertise again in the Elk Rapids & Charlevoix papers. |
| **(b) Review Proposed Red-lined Wm. K. Good Day Park Ordinance 2019-01Update of Purchase of Returnable Containers:** |
| Discussion tabled as Committee did not have copy of red-lined Ordinance. To be discussed at next Park Committee meeting. |
| **(c) Update of Purchase of Returnable Containers:** |
| Discussion tabled as Alan Martel not present at Park meeting. |
| **(d) Janitorial Services / Trash Pickup Update:** |
| Twp Treasurer previously reviewed JennyClean contract & made revisions. Committee did not have a copy of the changes. Need to get JennyClean to approve changes & get to TLT Board for signoff.  Restrooms have been vandalized (locked broken on ladies room) & appears toilet paper is being stolen. Need to continue track theft & vandalism issues as well as monitor toilet paper usage & create locked storage. Garbage cans need to be placed in both restrooms.  Committee members noticed continued usage by neighboring property owner of dumping household trash into Park’s receptacles which is a violation of Ordinance 2019-01 under “Trash”. Motion made by Leon Darga, seconded by Jim Meinke (passed 5-0) to have TLT Zoning Administrator draft a Cease & Desist letter citing the violation of the Ordinance. |
| 1. **Old Business (continued)** |
| **(e) Maintenance of Park Items:** |
| Not discussed. |
| **(f) Signage Update:** |
| Sign to be purchased re: “No RV / No Motor Homes Allowed” |
| **(g) Transition of Park Committee to Park Commission:** |
| Leon Darga motioned, Rita Service seconded (passed 5-0) to investigate approaches to create paid role for a Park Administrator |

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| 1. **New Business:** |
| 1. **Commercial Launches:** |
| Virginia Hawkins noted a commercial launch by Lake to Lake from Petoskey without the proper permit. Motion made by Ms. Hawkins, seconded by Chris Szejbach (passed 5-0) requesting TLT Zoning Adminstrator send a notification letter of violation of Ordinance 2019-01 on 7/12/20. |
| **(b) July 4th Debrief:** |
| July 3rd: No issues. Sheriff Bean made presence known in Park. Side street & Rt. 31 parking  July 4th: Park closed at 2 p.m. at boat & car parking lots at capacity.  July 5th: No issues. Total $55 collected in donations over weekend. |
| **c) Creating Park Website and/or Facebook Page** |

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| 1. **Summary Actions for Next Meeting** |
| 1. Follow-up with Alan Martel re: Park capacity 2. JennyClean’s estimate revisions 3. Update from Alan Martel re: returnable containers purchase 4. Review / Discuss Proposed Smoke-Free language 5. Discuss Transition of Committee into a Commission |

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| 1. **Citizen Commentary – None** |

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| 1. **Committee Members Commentary** |
| Commentary re: swimming area, kayak usage, continued violations & compliance, speed on Public Dock Road, road jurisdiction. |

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| 1. **Adjournment – 3**:00 PM |