



DAY PARK PAVILLION RENTAL

The William K. Good Day Park is located on Public Dock road in the Village of Torch Lake. The Park is located on the shores of Torch Lake. There are **two** Pavilions in the park available for the public to rent. The pavilion located closest to the water is referred to as the East Pavilion. The pavilion located farthest from the water, on the ridge, is referred to as the West pavilion.

The pavilions are rented by the half or full day. Half days are mornings from opening at 6a.m.until 2p.m. Afternoon half days are from 2 p.m. till closing at 11p.m. You can check availability of your desired rental pavilion and time by calling the Torch Lake Township Clerk at 231-599-2036.

Rental rates for the pavilions are as follows: Township Residents or property owners: Half Day \$15.00, Full Day \$30.00
Non-Township residents: Half Day \$50.00 Full Day \$100.00

Upon the clerk's response of availability, payment is due within 7 business days to confirm and hold the reservation.

Name: _____ Date: _____

Address: _____

Phone: _____ E-mail: _____

Day and Date of reservation _____

Name for the Pavilion Identification sign: (ie. Jones reunion) _____

Resident or Property Owner in Torch Lake Township? Yes No

Pavilion desired: East Pavilion West Pavilion

Time desired: Morning, 6am-2pm / Afternoon 2pm-11pm / Full Day

Will alcohol be made available at this rental? Yes No

IMPORTANT: Rental events at which alcoholic beverages will be available must have the prior approval of the township. The Township will require proof of a Host Liability Insurance Rider. This rider, usually available through a homeowner's insurance policy, shall name the Township as an additional insured. The rider shall have liability limits no less than \$500,000 for a single occurrence and \$1,000,000 in the aggregate. Sale or value exchange of any kind for alcoholic beverages is NOT allowed at any rental located on township property.

Note: The clerk's verbal or written response regarding the availability and payment for holding the date does not constitute approval by the Township to hold a rental event which alcoholic beverages will be available.

Final approval to hold an event where alcoholic beverages are made available will only be considered upon receipt of the Host Liability Insurance Rider meeting the requirements stated above. This shall be provided to the Township Clerk's office within 14 days of the clerk's response. Refunds for cancellations of rental events shall be given if they occur no later than seven business days before date of the event.

Please review the William K. Good Day Park Rules and Regulations below. Did you read them? Yes No

William K. Good Day Park Rules and Regulations

- 1) PARK HOURS 6:00 A.M. to 11:00.P.M.
- 2) NO LIFE GUARD IS ON DUTY.
- 3) SWIM AT YOUR OWN RISK AND WITHIN THE AREA DEFINED BY BUOYS.
- 4) NO DIVING FROM THE DOCK.
- 5) DOCK USE IS CONFINED TO USE OF BOAT RAMP AND FISHING.
- 6) PETS ARE PROHIBITED ON THE BEACH.
- 7) LEASH LAW MUST BE OBEYED IN OTHER AREAS OF THE PARK.
- 8) GLASS CONTAINERS ARE PROHIBITED
- 9) NO LITTERING

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Selecting the submit button below will automatically open your email program and send a copy of this completed form to Torch Lake Township. If you send this form using Yahoo Mail or Gmail, you will be prompted to login to your account. After logging in, your email to Torch Lake Township will appear in your "drafts" folder.

CLERK'S OR CLERK'S DESIGNEE, RESPONSE (to be returned to requesting individual)

The pavilion is available for the date and time you requested : YES NO
Date of Clerk's response:

The rental date will be held for 7 business days pending receipt of your payment. **Receipt of your check**, made payable to Torch Lake Township, will confirm your requested rental date. Summer is a busy time in Torch Lake Township. Often there is more than one request for a specific date, thus the time frames. Mail your check and a completed Day Park rental application, if not already submitted, to Torch Lake Township, PO Box 713, Eastport, Mi 49627 .

For rental events where alcohol will be made available **we must receive** your Host Liability Insurance Rider within 14 days of the clerks above response for the rental with alcohol availability to be approved. Failure to obtain and submit the Host Liability Insurance Rider within the time frames will result in cancellation of your reservation.

We have received your Host Liability Insurance Rider and your rental application is approved and confirmed. Yes No

Date of Clerk's response:

EXPEDITED TIME FRAME APPROVALS MAY BE OBTAINED BY CALLING THE CLERK'S OFFICE FOR GUIDANCE. 231-599-2036