

TORCH LAKE TOWNSHIP

GENERAL FUND

Proposed 2018-2019 Budget – 1 mill

(Fiscal Year April 1, 2018 to March 31, 2019)

Summary

A. Fund Balance carried forward.....	\$916,796
B. Revenues (to be collected Winter 2018-2019)	\$441,453
C. Total Funds (A+B as of 03-31-2019).....	\$1,358,249
D. Budgeted Expenses	\$556,258
E. Fund Balance to carry forward to 2019-2020.....	\$801,991

Per L-4022, March 14, 2018, Real and Personal Property,

Taxable Value= \$256,714,122

Total GENERAL Fund Tax Revenue \$256,714,122 X (.001) = \$256,714.13

BUDGET REPORT FOR TORCH LAKE TOWNSHIP

Fund: 101 GENERAL FUND

TORCH LAKE TOWNSHIP 2018-2019 PROPOSED BUDGET

GL NUMBER AND ACCOUNT	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET THRU 03/31/1	2017-18 ACTIVITY	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
ESTIMATED REVENUES						
Dept 101 - GOVERNING BODY						
101-101-402.000	TAX COLLECTION	237,093	229,503	234,722	248,242	0
101-101-412.000	DELINQUENT TAX COLL.	0	14,185	14,183	8,472	0
101-101-445.000	TAX PENALTIES/INTERE	622	300	767	400	0
101-101-447.000	PTAF ON TAXES	66,142	66,875	67,700	67,768	0
101-101-451.000	LICENSES & PERMITS	2,280	1,300	2,650	2,500	0
101-101-574.000	STATE REV. SHARING	92,351	93,742	98,765	97,871	0
101-101-607.000	FEES FOR SERVICES	364	200	1,172	500	0
101-101-608.000	BOAT RAMP FEE	2,170	4,000	3,880	3,500	0
101-101-609.000	SCHOOL TAX COLL. FEE	5,650	5,650	5,650	5,700	0
101-101-627.000	MISC. SVC. CHARGES	0	0	5	0	0
101-101-642.000	CEMETERY LOT SALES	2,560	1,000	3,360	1,000	0
101-101-643.000	MISC. SALES	2	10	0	0	0
101-101-655.000	FINES AND FORFEITS	0	100	0	0	0
101-101-665.000	INTEREST EARNED	1,738	1,000	2,804	2,200	0
101-101-665.010	PRE PENALTY INTEREST	867	100	1,341	100	0
101-101-665.020	TAX ACCT INTEREST	938	600	1,100	700	0
101-101-668.000	RENTS/ROYALTIES	3,517	2,500	3,490	2,000	0
101-101-675.000	DONATIONS	1,235	0	100	0	0
101-101-676.000	REIMBURSEMENTS	0	0	446	0	0
101-101-687.000	REFUNDS/REBATES	762	300	3	0	0
101-101-687.010	SCHOOL ELECTIONS REIMB	522	500	1,517	500	0
101-101-687.020	STATE PRIMARY REMBT	964	0	0	0	0
Totals for dept 101 - GOVERNING BO		419,777	421,865	443,655	441,453	0
TOTAL ESTIMATED REVENUES		419,777	421,865	443,655	441,453	0

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APPROPRIATIONS						
Dept 101 - GOVERNING BODY						
702.000	WAGES-TRUSTEES	8,976	9,200	9,200	9,600	0
702.010	MEETING PER DIEM	0	600	70	600	0
715.000	PENSION	449	600	533	600	0
715.010	SOC. SEC./MEDICARE	687	704	709	800	0
715.020	HEALTH CARE SAVINGS	0	2,400	2,400	2,400	0
715.030	TERM INSURANCE	0	3,500	3,446	4,000	0
727.000	OFFICE SUPPLIES	2,825	3,000	1,379	2,000	0
801.000	AUDIT SERVICES	5,090	5,600	5,540	5,700	0
802.010	ATTORNEY-TWP. BOARD	21,752	25,000	19,286	25,000	0
803.000	CONTRACT SERVICES	384	600	466	1,000	0
803.010	BS&A MAINTENANCE	1,292	1,310	1,303	720	0
805.000	OTHER SVCS. & CHARGE	272	500	272	500	0
808.000	SUBSCRIPTIONS	0	100	0	0	0
809.000	MEMBERSHIP DUES	3,808	4,100	3,866	4,500	0
850.000	TELEPHONE CHARGES	1,986	2,000	2,005	2,000	0
850.030	CELL PHONE-LIETENANT/C	0	0	0	600	0
851.000	INTERNET SERVICE	288	500	316	500	0
851.010	INFORMATION TECHNOLOGY	2,459	2,600	2,221	2,400	0
851.020	WEB PAGE MAINTENANCE	1,165	2,000	1,118	2,000	0
860.000	MILEAGE/PARKING	24	750	0	500	0
900.000	PRINTING/PUBLISHING	9,027	11,300	11,095	10,000	0
910.010	AFLAC	346	0	(376)	0	0
930.010	CSB-MAINTENANCE/REPAIR	3,394	5,000	3,368	5,000	0
956.000	CONFERENCE/EDUCATION	0	1,500	125	1,500	0
957.000	MISCELLANEOUS EXPENS	1,974	4,000	2,329	4,000	0
964.000	REFUNDS/REBATES	50	100	68	100	0
Totals for dept 101 - GOVERNING BO		66,248	86,964	70,739	86,020	0
Dept 171 - SUPERVISOR						
702.000	WAGES	22,440	23,000	23,000	24,000	0
702.010	MEETING PER DIEM	190	500	35	500	0
703.000	WAGES-DEPUTY	0	2,725	2,725	500	0
715.000	PENSION	0	500	0	0	0

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APPROPRIATIONS						
Dept 171 - SUPERVISOR						
715.010	SOC. SEC./MEDICARE	1,722	1,980	1,971	2,000	0
715.020	HEALTH CARE SAVINGS	0	2,400	2,400	2,400	0
850.000	TELEPHONE - CELL	0	0	0	300	0
860.000	MILEAGE/PARKING	1,060	1,200	476	1,200	0
900.000	PRINTING/PUBLISHING	71	100	77	150	0
956.000	CONFERENCE/EDUCATION	429	1,000	198	1,500	0
957.000	MISCELLANEOUS EXPENS	0	0	0	200	0
Totals for dept 171 - SUPERVISOR		25,912	33,405	30,882	32,750	0
Dept 215 - CLERK						
702.000	WAGES	22,440	23,000	23,030	24,000	0
702.010	MEETING PER DIEM	0	500	295	500	0
703.000	WAGES-DEPUTY	3,612	4,000	2,381	3,000	0
715.000	PENSION	1,346	1,400	1,400	1,500	0
715.010	SOC. SEC./MEDICARE	1,934	1,885	1,883	2,200	0
715.020	HEALTH CARE SAVINGS	0	2,400	2,400	2,400	0
727.000	OFFICE SUPPLIES	439	1,000	272	500	0
803.010	BS&A MAINTENANCE	805	815	812	1,440	0
850.000	TELEPHONE - CELL	0	0	0	300	0
860.000	MILEAGE/PARKING	51	750	310	750	0
900.000	PRINTING/PUBLISHING	54	150	108	150	0
956.000	CONFERENCE/EDUCATION	865	1,500	440	1,500	0
Totals for dept 215 - CLERK		31,546	37,400	33,331	38,240	0
Dept 247 - BOARD OF REVIEW						
702.000	WAGES	840	1,260	960	1,500	0
702.010	MEETING PER DIEM	70	250	140	250	0
715.010	SOC. SEC./MEDICARE	43	120	63	115	0
727.000	OFFICE SUPPLIES	0	50	0	50	0
860.000	MILEAGE/PARKING	0	100	43	100	0
900.000	PRINTING/PUBLISHING	235	300	135	300	0
956.000	CONFERENCE/EDUCATION	243	300	20	400	0
957.000	MISCELLANEOUS EXPENS	0	0	0	200	0

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APPROPRIATIONS						
Dept 247 - BOARD OF REVIEW						
Totals for dept 247 - BOARD OF REV		1,431	2,380	1,361	2,915	0
Dept 253 - TREASURER						
702.000	WAGES	23,970	24,570	24,570	25,600	0
702.010	MEETING PER DIEM	60	600	490	650	0
703.000	WAGES-DEPUTY	127	600	403	800	0
715.000	PENSION	1,442	1,500	1,504	1,575	0
715.010	SOC. SEC./MEDICARE	1,771	2,000	1,834	2,050	0
715.020	HEALTH CARE SAVINGS	0	2,400	2,400	2,400	0
727.000	OFFICE SUPPLIES	4,342	5,600	4,220	5,200	0
803.000	CONTRACT SERVICES	500	600	598	1,000	0
803.010	BS&A MAINTENANCE	1,255	1,275	1,266	1,293	0
809.000	MEMBERSHIP DUES	50	50	50	60	0
850.000	TELEPHONE - CELL	0	0	0	300	0
860.000	MILEAGE/PARKING	187	600	600	800	0
900.000	PRINTING/PUBLISHING	475	600	364	600	0
956.000	CONFERENCE/EDUCATION	1,229	1,600	1,397	1,700	0
Totals for dept 253 - TREASURER		35,408	41,995	39,696	44,028	0
Dept 257 - ASSESSOR						
702.000	WAGES	2,500	2,500	2,500	2,500	0
715.000	PENSION	150	160	150	160	0
715.010	SOC. SEC./MEDICARE	191	200	191	210	0
727.000	OFFICE SUPPLIES	1,270	1,700	1,563	2,000	0
803.000	CONTRACT SERVICES	24,254	23,560	23,560	24,300	0
803.010	BS&A MAINTENANCE	662	668	668	700	0
803.020	CONTRACT- COUNTY/MISC	0	1,200	810	1,000	0
860.000	MILEAGE/PARKING	0	400	0	200	0
Totals for dept 257 - ASSESSOR		29,027	30,388	29,442	31,070	0
Dept 262 - ELECTIONS						
702.000	WAGES	3,029	2,000	1,263	3,000	0
715.010	SOC. SEC./MEDICARE	22	160	12	250	0
727.000	OFFICE SUPPLIES	1,111	200	25	1,000	0

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APPROPRIATIONS						
Dept 262 - ELECTIONS						
860.000	MILEAGE/PARKING	35	100	0	0	0
931.000	MACHINE MAINT-NOT USED	279	2,000	0	0	0
956.000	CONFERENCE/EDUCATION	0	200	0	300	0
957.000	MISCELLANEOUS EXPENS	343	300	175	500	0
Totals for dept 262 - ELECTIONS		4,819	4,960	1,475	5,050	0
Dept 265 - BUILDING AND GROUNDS						
702.000	WAGES	11,540	16,500	12,786	14,000	0
715.000	PENSION	635	1,000	685	860	0
715.010	SOC. SEC./MEDICARE	883	1,300	978	1,100	0
742.000	GAS/OIL	373	500	487	560	0
803.000	CONTRACT SERVICES	1,073	1,300	1,181	1,200	0
805.000	OTHER SVCS. & CHARGE	461	8,000	983	2,000	0
807.000	LAWN/SNOW CARE	436	1,600	1,013	1,500	0
812.000	JANITORIAL SERVICE	4,800	6,300	6,175	6,300	0
860.000	MILEAGE/PARKING	262	350	350	300	0
920.000	HEAT	3,424	5,000	1,885	3,500	0
921.000	ELECTRIC	2,108	2,500	2,264	2,500	0
930.000	REPAIRS/MAINTENANCE	281	750	662	1,000	0
931.000	MACHINE MAINT-NOT USED	126	0	0	0	0
Totals for dept 265 - BUILDING AND		26,402	45,100	29,449	34,820	0
Dept 276 - CEMETERY						
702.000	WAGES	2,629	3,000	2,030	3,000	0
715.010	SOC. SEC./MEDICARE	201	160	155	230	0
803.000	CONTRACT SERVICES	370	500	370	400	0
804.000	SERVICES/CHARGES	1,003	1,500	1,058	1,200	0
805.000	OTHER SVCS. & CHARGE	0	100	0	0	0
860.000	MILEAGE/PARKING	87	200	12	100	0
921.000	ELECTRIC	455	500	449	500	0
930.000	REPAIRS/MAINTENANCE	122	2,000	1,875	1,500	0
931.000	MACHINE MAINT-NOT USED	246	0	0	0	0
Totals for dept 276 - CEMETERY		5,113	7,960	5,949	6,930	0

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APPROPRIATIONS						
Dept 301 - ORDINANCE ENFORCEMENT OFFICER						
702.000	WAGES	615	13,800	1,639	1,000	0
715.000	PENSION	37	95	72	100	0
715.010	SOC.SEC/MEDICARE	46	1,100	122	100	0
740.000	OPERATING SUPPLIES	0	200	0	500	0
740.010	UNIFORMS, ETC.	0	1,500	172	300	0
850.000	TELEPHONE CHARGES-CELL	0	0	0	100	0
860.000	MILEAGE/PARKING	0	100	0	200	0
957.000	MISCELLANEOUS EXPENS	0	500	0	500	0
Totals for dept 301 - ORDINANCE EN		698	17,295	2,005	2,800	0
Dept 446 - ROADS						
957.000	MISC EXPENSE/SIGNS	52	1,500	52	250	0
Totals for dept 446 - ROADS		52	1,500	52	250	0
Dept 448 - STREET LIGHTING						
921.000	ELECTRIC	4,232	7,500	6,796	7,500	0
Totals for dept 448 - STREET LIGHT		4,232	7,500	6,796	7,500	0
Dept 721 - PLANNING						
702.000	WAGES	3,490	5,000	4,490	5,000	0
702.010	MEETING PER DIEM	35	500	365	500	0
703.000	WAGES-CLERICAL	0	0	0	1,500	0
715.000	PENSION	72	200	186	175	0
715.010	SOC. SEC./MEDICARE	266	400	357	400	0
727.000	OFFICE SUPPLIES	0	0	0	200	0
802.000	ATTORNEY FEES-PC	1,618	3,325	3,323	7,500	0
803.000	CONTRACT SERVICES	5,753	8,600	7,958	9,000	0
803.030	LAND USE PLAN	0	10,400	10,384	0	0
860.000	MILEAGE/PARKING	312	400	76	400	0
900.000	PRINTING/PUBLISHING	649	1,000	585	1,000	0
956.000	CONFERENCE/EDUCATION	594	1,000	554	1,000	0
Totals for dept 721 - PLANNING		12,789	30,825	28,278	26,675	0
Dept 722 - ZONING						

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APPROPRIATIONS						
Dept 722 - ZONING						
702.000	WAGES	2,450	3,500	2,840	4,000	0
702.010	MEETING PER DIEM	35	300	245	300	0
715.010	SOC. SEC./MEDICARE	187	275	233	350	0
727.000	OFFICE SUPPLIES	111	200	67	200	0
802.020	ATTORNEY-ZBA	3,230	9,000	7,064	9,000	0
803.000	CONTRACT SERVICES	556	1,700	1,445	1,200	0
860.000	MILEAGE/PARKING	29	100	0	200	0
900.000	PRINTING/PUBLISHING	424	500	395	1,000	0
956.000	CONFERENCE/EDUCATION	0	1,935	1,934	1,500	0
Totals for dept 722 - ZONING		7,022	17,510	14,223	17,750	0
Dept 723 - ZONING ADMINISTRATION						
702.000	WAGES	18,360	18,820	16,129	21,000	0
702.010	MEETING PER DIEM	0	200	0	500	0
715.000	PENSION	1,102	1,200	968	1,300	0
715.010	SOC. SEC./MEDICARE	1,405	1,500	1,226	1,660	0
715.020	HEALTH CARE SAVINGS	0	1,800	1,650	1,800	0
727.000	OFFICE SUPPLIES	87	400	99	500	0
802.040	ATTORNEY FEES	167	2,500	1,980	7,500	0
808.000	SUBSCRIPTIONS	0	100	0	0	0
850.000	TELEPHONE- ZA CELL	0	0	0	300	0
860.000	MILEAGE/PARKING	0	375	345	500	0
900.000	PRINTING/PUBLISHING	38	200	63	1,000	0
956.000	CONFERENCE/EDUCATION	0	1,250	1,142	750	0
Totals for dept 723 - ZONING ADMIN		21,159	28,345	23,602	36,810	0
Dept 756 - PARKS/RECREATION						
702.000	WAGES	0	0	0	13,000	0
715.010	SOC. SEC./MEDICARE	0	0	0	1,000	0
803.000	CONTRACT SERVICES	1,006	1,400	1,012	1,400	0
805.000	OTHER SVCS. & CHARGE	163	250	150	250	0
812.000	JANITORIAL SERVICE	9,200	9,200	9,200	8,000	0
921.000	ELECTRIC	779	800	781	1,000	0
930.000	REPAIRS/MAINTENANCE	680	1,500	1,021	3,000	0

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APPROPRIATIONS						
Dept 756 - PARKS/RECREATION						
957.000	PHRAGMITES	2,700	3,000	0	3,000	0
	Totals for dept 756 - PARKS/RECREA	14,528	16,150	12,164	30,650	0
Dept 757 - MISC. REC. FACILITIE						
957.000	MISCELLANEOUS EXPENS	11,497	15,000	8,736	15,000	0
957.010	T.L. DOCK MISC.	12,763	7,500	0	5,000	0
	Totals for dept 757 - MISC. REC. F	24,260	22,500	8,736	20,000	0
Dept 790 - AREA COMMUNITY SUPPORT						
805.010	ER COMMUNITY LIBRARY	3,500	3,500	3,500	3,500	0
805.020	MILTON TWP PARK COMPLE	0	0	0	1,500	0
	Totals for dept 790 - AREA COMMUNI	3,500	3,500	3,500	5,000	0
Dept 851 - INSURANCE						
910.000	INSURANCE & BONDS	9,281	12,000	11,630	12,000	0
	Totals for dept 851 - INSURANCE	9,281	12,000	11,630	12,000	0
Dept 901 - CAPITAL OUTLAY						
974.000	LAND IMPROVEMENT-ACCES	3,200	5,000	0	2,000	0
974.010	LAND IMPROVEMENT-DAY P	20,000	32,550	32,539	20,000	0
974.020	LAND IMPROVEMENT-CEMET	0	4,000	0	4,000	0
975.000	BLDGS./IMPROVEMENT	0	3,000	2,885	0	0
975.010	DAY PARK-BLDGS/IMPROVE	0	6,000	0	4,000	0
975.030	CEMETERY-BLDGS/IMPROVE	0	1,000	0	1,000	0
975.040	CSB IMPROVEMENTS/UPGRA	0	40,000	0	80,000	0
977.000	EQUIPMENT	0	5,000	1,914	1,000	0
977.010	EQUIPMENT- CEMETERY	0	1,000	0	1,000	0
980.000	EQ.-OFFICE & COMP. ACC	979	10,500	10,286	2,000	0
	Totals for dept 901 - CAPITAL OUTL	24,179	108,050	47,624	115,000	0
TOTAL APPROPRIATIONS						
		347,606	555,727	400,934	556,258	0
NET OF REVENUES/APPROPRIATIONS - F						
		72,171	(133,862)	42,721	(114,805)	0
BEGINNING FUND BALANCE						
		825,979	898,153	898,153	940,874	940,874

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	ENDING FUND BALANCE	898,150	764,291	940,874	826,069	940,874
	DEPARTMENT 901 CAPITAL OUTLAY					
974.000	LAND IMPROVEMENT-ACCESSES				0	2,000
	FOOTNOTE AMOUNTS:					
	ROAD END ACCESS REPAIR					
974.010	LAND IMPROVEMENT-DAY PARK				0	20,000
	FOOTNOTE AMOUNTS:					
	LANDSCAPING PROJECT					
974.020	LAND IMPROVEMENT-CEMETERY				0	4,000
	FOOTNOTE AMOUNTS:					
	SURVEY					
975.010	DAY PARK-BLDGS/IMPROVEMENTS				0	4,000
	FOOTNOTE AMOUNTS:					
	BLDG LOCKING SYSTEM					
975.040	CSB IMPROVEMENTS/UPGRADES				0	80,000
	FOOTNOTE AMOUNTS:					
	PARK LOT REPAIRS/ BLDG PAINTING					
	DEPT. '901' TOTAL					110,000

BUDGET REPORT FOR TORCH LAKE TOWNSHIP

Fund: 150 CEMETERY FUND

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ESTIMATED REVENUES						
Dept 276 - CEMETERY						
150-276-642.000	CEMETERY LOT SALES	640	200	840	1,000	0
150-276-665.000	INTEREST EARNED	121	75	112	50	0
	Totals for dept 276 - CEMETERY	761	275	952	1,050	0
TOTAL ESTIMATED REVENUES						
		761	275	952	1,050	0
NET OF REVENUES/APPROPRIATIONS - F						
	BEGINNING FUND BALANCE	59,817	60,578	60,578	61,530	61,530
	ENDING FUND BALANCE	60,578	60,853	61,530	62,580	61,530
ESTIMATED REVENUES - ALL FUNDS						
		420,538	422,140	444,607	442,503	0
APPROPRIATIONS - ALL FUNDS						
		347,606	555,727	400,934	556,258	0
NET OF REVENUES/APPROPRIATIONS - A						
		72,932	(133,587)	43,673	(113,755)	0
BEGINNING FUND BALANCE - ALL FUNDS						
		885,796	958,730	958,730	1,002,403	1,002,403
ENDING FUND BALANCE - ALL FUNDS						
		958,728	825,143	1,002,403	888,648	1,002,403