

# **CONSENT AGENDA**

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
Bank NOW ASB - GENERAL NOW						
09/18/2024	NOW	39472	AP	10141	BLARNEY CASTLE FLEET PROGRAM	547.40
09/18/2024	NOW	39473	AP	10422	LAWNS UNLIMITED	4,625.00
10/01/2024	NOW	39474	AP	10043	AD ASSESSING INC	2,530.00
10/01/2024	NOW	39475	AP	10228	ALERUS FINANCIAL	950.00
10/01/2024	NOW	39476	AP	10562	AMERICAN EXPRESS	1,404.36
10/01/2024	NOW	39477	AP	10500	AMERITAS INSURANCE CORP.	96.24
10/01/2024	NOW	39478	AP	10161	AT&T MOBILITY	142.87
10/01/2024	NOW	39479	AP	10524	DELTA DENTAL	286.95
10/01/2024	NOW	39480	AP	10534	ENIKO STONE	200.00
10/01/2024	NOW	39481	AP	10052	KCI/KENT COMMUNICATIONS	1,100.00
10/01/2024	NOW	39482	AP	0654	PRIORITY HEALTH	5,392.94
10/01/2024	NOW	39483	AP	10513	SALOON CREEK FARMS	1,700.00
10/01/2024	NOW	39484	AP	10118	STATE OF MICHIGAN	175.00
10/01/2024	NOW	39485	AP	0680	TEMPERATURE CONTROL, INC	798.64
10/01/2024	NOW	39486	AP	0706	W.S. DARLEY & CO	961.81
10/01/2024	NOW	39487	AP	0506	WEST SHORE PUBLICATIONS	71.50
10/01/2024	NOW	39488	AP	0654	PRIORITY HEALTH	726.17
10/02/2024	NOW	39489	PR	MCALL ATT	ROSI & GARDNER, PC	1,494.30
10/02/2024	NOW	39490	PR	PENSION	ALERUS FINANCIAL	6,667.06
10/02/2024	NOW	39491	AP			0.00
10/02/2024	NOW	39492	AP	0660	BECKETT & RAEDER, INC	6,989.40
10/02/2024	NOW	39493	AP	0278	CHARTER COMMUNICATIONS	129.98
10/02/2024	NOW	39494	AP	10328	DTE ENERGY	308.67
10/02/2024	NOW	39495	AP	0026	GREAT LAKES ENERGY	2,128.55
10/02/2024	NOW	39496	AP	10396	NORTHWEST FIRE	579.00
10/02/2024	NOW	39497	AP	10306	STANDARD INSURANCE COMPANY	150.16
10/03/2024	NOW	39498	PR	AFLAC	AFLAC WWWHQ	461.48
10/03/2024	NOW	39499	AP	10561	ANAVON TECHNOLOGY GROUP	247.41
10/15/2024	NOW	39500	AP	0010	ANTRIM CO. ROAD COMMISSION	39,870.33
10/15/2024	NOW	39501	AP	0021	ANTRIM COUNTY TREASURER	86.17
10/15/2024	NOW	39502	AP	0544	ATWOOD HARDWARE & BLDG. CENTER	14.99
10/15/2024	NOW	39503	AP	10613	BANKS TOWNSHIP	1,466.25
10/15/2024	NOW	39504	AP	0660	BECKETT & RAEDER, INC	984.40
10/15/2024	NOW	39505	AP	0001	CONSUMERS ENERGY	151.59
10/15/2024	NOW	39506	AP	10136	CONTINENTAL LINEN SERVICE	54.12
10/15/2024	NOW	39507	AP	0334	DELUXE	280.08
10/15/2024	NOW	39508	AP	0627	ELK RAPIDS NEWS	554.05
10/15/2024	NOW	39509	AP	10494	GFL ENVIRONMENTAL	317.90
10/15/2024	NOW	39510	AP	0237	GMOSER'S SEPTIC SERVICE, LL	365.00
10/15/2024	NOW	39511	AP	0604	JANINE'S COTTAGE CARE	1,350.00
10/15/2024	NOW	39512	AP	0659	JIM RIEHL'S FRIENDLY FORD, INC	2,763.58
10/15/2024	NOW	39513	AP	0581	KATHY WINDIATE	28.00
10/15/2024	NOW	39514	AP	0213	MCCARDEL CULLIGAN WATER COND.	129.13
10/15/2024	NOW	39515	AP	0655	MICHIGAN MUNICIPAL TREASURERS	99.00
10/15/2024	NOW	39516	AP	10557	SPENCER MANUFACTURING, INC	6,013.59
10/15/2024	NOW	39517	AP	10477	STRANGE SECURITY, LLC	3,420.00
10/15/2024	NOW	39518	AP	10582	TRUESTREAM	124.99
10/15/2024	NOW	39519	AP	0659	JIM RIEHL'S FRIENDLY FORD, INC	2,664.86
10/15/2024	NOW	39520	AP	0659	JIM RIEHL'S FRIENDLY FORD, INC	5,329.72
10/15/2024	NOW	39521	AP	0659	JIM RIEHL'S FRIENDLY FORD, INC	2,664.86
10/15/2024	NOW	39522	AP	10422	LAWNS UNLIMITED	2,950.00
10/15/2024	NOW	39523	AP	10262	PETTY CASH-TORCH LAKE TWP TREA	161.56
09/18/2024	NOW	DD7415 (A)	PR	0128	BRANDING, SHANNA	2,348.88
09/18/2024	NOW	DD7416 (A)	PR	108	COOK, ROBERT	2,348.65
09/18/2024	NOW	DD7417 (A)	PR	0108	DAVIDSON, ALLEN	411.61
09/18/2024	NOW	DD7418 (A)	PR	2621	EGGEBRECHT, DAVID	209.25
09/18/2024	NOW	DD7419 (A)	PR	87	HAWKINS, ROBERT	306.09
09/18/2024	NOW	DD7420 (A)	PR	88	HAWKINS, VIRGINIA	296.51
09/18/2024	NOW	DD7421 (A)	PR	64	JENEMA, AMY	121.57
09/18/2024	NOW	DD7422 (A)	PR	0028	MARTEL, ALAN	212.46
09/18/2024	NOW	DD7423 (A)	PR	9011	MCCALL, JOHNNY	1,309.45
09/18/2024	NOW	DD7424 (A)	PR	2233	MERCHANT, JASON	411.77

Check Date	Bank	Check	App	Vendor	Vendor Name	Amount
09/18/2024	NOW	DD7425 (A)	PR	96	MICKLATCHER, CHRISTOPHER	2,761.23
09/18/2024	NOW	DD7426 (A)	PR	3662	PETERSEN, JACQUELINE	312.22
09/18/2024	NOW	DD7427 (A)	PR	78	SCHROEDER, THEODORE	2,299.85
09/18/2024	NOW	DD7428 (A)	PR	0068	SCHULTZ, SHARON	942.15
09/18/2024	NOW	DD7429 (A)	PR	0112	SEHL, JENNA	770.14
09/18/2024	NOW	DD7430 (A)	PR	1507	SIMUNDIC, MATTHEW	1,615.67
09/18/2024	NOW	DD7431 (A)	PR	230	TOWNSLEY, MOLLY	1,570.28
09/18/2024	NOW	DD7432 (A)	PR	0092	VINCENT, LISA	2,837.66
09/18/2024	NOW	DD7433 (A)	PR	0106	WINDIATE, KATHY	804.51
10/02/2024	NOW	DD7434 (A)	PR	0128	BRANDING, SHANNA	2,167.76
10/02/2024	NOW	DD7435 (A)	PR	0108	DAVIDSON, ALLEN	411.61
10/02/2024	NOW	DD7436 (A)	PR	0028	MARTEL, ALAN	212.47
10/02/2024	NOW	DD7437 (A)	PR	9011	MCCALL, JOHNNY	1,261.38
10/02/2024	NOW	DD7438 (A)	PR	96	MICKLATCHER, CHRISTOPHER	2,789.50
10/02/2024	NOW	DD7439 (A)	PR	3662	PETERSEN, JACQUELINE	350.10
10/02/2024	NOW	DD7440 (A)	PR	78	SCHROEDER, THEODORE	2,185.74
10/02/2024	NOW	DD7441 (A)	PR	0068	SCHULTZ, SHARON	1,086.15
10/02/2024	NOW	DD7442 (A)	PR	0112	SEHL, JENNA	404.30
10/02/2024	NOW	DD7443 (A)	PR	1507	SIMUNDIC, MATTHEW	1,609.75
10/02/2024	NOW	DD7444 (A)	PR	899	SNOWDEN, HEATHER	493.51
10/02/2024	NOW	DD7445 (A)	PR	4646	SPICER, KAY	173.45
10/02/2024	NOW	DD7446 (A)	PR	230	TOWNSLEY, MOLLY	1,432.68
10/02/2024	NOW	DD7447 (A)	PR	0092	VINCENT, LISA	2,370.67
10/02/2024	NOW	DD7448 (A)	PR	0106	WINDIATE, KATHY	804.51
10/02/2024	NOW	DD7449 (A)	PR	127	WYNKOOP, CHERYLL	300.42
10/02/2024	NOW	DD7450 (A)	PR	0216	WYNKOOP, JEFFERY	89.41
10/02/2024	NOW	EFT522 (E)	PR	IRS	IRS	6,074.87

Total of 89 Checks:	158,817.29
Less 4 Void Checks:	10,758.16
Total of 85 Disbursements:	<u>148,059.13</u>



CASH SUMMARY BY ACCOUNT FOR TORCH LAKE TOWNSHIP  
 FROM 09/01/2024 TO 09/30/2024  
 FUND: 101 151 204 206 208 210 212 701  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2024	Total Debits	Total Credits	Ending Balance 09/30/2024
<b>Fund 101 GENERAL FUND</b>					
001.000		150.00	0.00	0.00	150.00
002.000	MONEY MKT. ACCT	106,317.03	117.45	0.00	106,434.48
002.004	MI CLASS	713,022.27	3,065.59	0.00	716,087.86
002.011	ASB-PARK SAV	652.82	1.11	0.00	653.93
004.000	CIB-ASB	68,235.43	134,887.62	127,898.91	75,224.14
	<b>GENERAL FUND</b>	<b>888,377.55</b>	<b>138,071.77</b>	<b>127,898.91</b>	<b>898,550.41</b>
<b>Fund 151 CEMETERY TRUST FUND</b>					
002.000	MONEY MKT. ACCT	80,618.86	793.10	0.00	81,411.96
<b>Fund 204 TWP. ROAD FUND</b>					
002.000	MONEY MKT. ACCT	8,360.46	15.84	0.00	8,376.30
002.004	CIB - MI CLASS	1,705.26	7.32	0.00	1,712.58
	<b>TWP. ROAD FUND</b>	<b>10,065.72</b>	<b>23.16</b>	<b>0.00</b>	<b>10,088.88</b>
<b>Fund 206 FIRE FUND</b>					
002.000	MONEY MKT. ACCT	145,089.39	149.04	19,495.59	125,742.84
002.005	CIB - MI CLASS	559,354.45	2,404.91	0.00	561,759.36
	<b>FIRE FUND</b>	<b>704,443.84</b>	<b>2,553.95</b>	<b>19,495.59</b>	<b>687,502.20</b>
<b>Fund 208 PARK/RECREATION FUND</b>					
002.000	MONEY MKT. ACCT	11,044.10	20.58	365.00	10,699.68
<b>Fund 210 AMBULANCE FUND</b>					
002.000	MONEY MKT. ACCT	57,466.68	30,165.42	59,431.09	28,201.01
002.008	CIB - MI CLASS	249,759.60	1,073.79	0.00	250,833.39
002.010	CIB - 53B DDA	34,841.39	9,320.41	30,000.00	14,161.80
	<b>AMBULANCE FUND</b>	<b>342,067.67</b>	<b>40,559.62</b>	<b>89,431.09</b>	<b>293,196.20</b>
<b>Fund 212 LIQUOR ENFORCEMENT</b>					
002.000	MONEY MKT. ACCT	41,836.32	79.08	199.05	41,716.35
<b>Fund 701 TRUST &amp; AGENCY FUND</b>					
002.000	MONEY MKT. ACCT	1,018.97	1.93	0.00	1,020.90
	<b>TOTAL - ALL FUNDS</b>	<b>2,079,473.03</b>	<b>182,103.19</b>	<b>237,389.64</b>	<b>2,024,186.58</b>

# Torch Lake Township October 2024 Zoning Report

## Complaints/Violations

Name	Date reported	Complainant	Location of Complaint/Violation	Action Taken
Wilson	April 2021	accy bldg no primary	5505 Farrell Rd	Court Ordered Build Schedule
Volkers	October 2023	unreg vehicles, shipping crates, blight, camper-no permit	Sugar Maple Ln	Pending
Burrows	12.12.23	shed in setbacks	11782 West Pointe Rd	Remains Open

## Special Use Permits

Permit Number	Date	Tax ID #	Property Address	Type of Development
SUP 2024-02	6.24.24	05-14-795-021-00	2710 US 31	STR

## Land Combinations, Divisions and Lot Line Adjustments

Application Number	Date	Tax ID #	Property Address	Type
LD24-01	3.4.24	05-14-130-022-00	1282 Leech Lane	land division
LD24-02	5.2.24	05-14-214-010-00	2946 US 31	land division
LD24-03	9.11.24	05-14-210-020-10	000 Birchview Drive	land division

## Land Use Permits

Permit / Application Number	Date	Tax ID #	Property Address	Type of Development
ZP 2024-01	1.31.24	05-14-301-018-00	507 Old Park Rd	Deck
ZP 2024-02	7.20.24	05-14-595-002-00	952 S Golden Beach	New Home/Garage
ZP 2024-03	denied	05-14-313-004-00	3910 US 31	Entryway dormer
ZP 2024-04	3.28.24	05-14-006-007-10	929 N W Torch Lake DR	Home
ZP 2024-05	4.4.24	05-14-312-042-1	12121 Dragonfly Lane	Garage Addition
ZP 2024-06	3.28.24	05-14-336-003-00	12681 Nichols Rd	Home
ZP 2024-07	cancel	05-14-795-021-00	2710 US 31	Steps
ZP 2024-08	april 23-may 23	05-14-795-021-00	2710 US 31	camper 30 day
ZP 2024-09	4.29.24	05-14-119-002-00	2138 Moulton Rd	Detached Garage
ZP 2024-10	4.29.24	05-14-324-060-70	2153 San Marino Trail	Garage plus
ZP 2024-11	5.6.24	05-14-555-001-00	4337 Michigan Trail	Addition
ZP 2024-12	5.16.24	05-14-395-011-00	12383 Arrowhead Ct	post frame bldg w/ lean-to and added 12x24 room

ZP 2024-13	5.21.24	05-14-635-026-00	5563 Bayshore	Addition
ZP 2024-14	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Demo Accy Bldg
ZP 2024-15	5.17.24	05-14-815-013-00	11870 West Pointe Rd	Accy Bldg
ZP 2024-16	5.21.24	05-14-324-052-26	2364 US 31	Deck
ZP 2024-17	withdrawn	05-14-495-021-00	12200 Barnes Park	Shed
ZP 2024-18	6.4.24	05-14-130-016-00	1568 US 31	Pole barn
ZP 2024-19	6.4.24	05-14-007-022-80	1737 NW Torch Lake Drive	Accy Bldg
ZP 2024-20	6.11.24	05-14-700-031-00	911 Rose Ct	Deck
ZP 2024-21	6.11.24	05-14-515-064-00	3827 Michigan Trail	Deck, Boardwak
ZP 2024-22	7.25.24	05-14-765-022-00	3219 Terrace Ct	Attached Garage
ZP 2024-23	7.18.24	05-14-795-012-00	2821 Prospect	Deck and Entry door
ZP 2024-24	7.21.24	05-14-212-010-00	Nemec Rd	camper 30 day
ZP 2024-25	denied -no registration	05-14-395-013-00	Arrowhead Ct	camper 30 day
ZP 2024-26	9.10.24	05-14-313-010-01	3902 Thierry Circle	Demo
ZP 2024-27	9.10.24	05-14-313-010-01	3902 Thierry Circle	home
ZP 2024-28	7.30.24	05-14-615-032-00	14294 Erickson Rd	home and decks
ZP 2024-29	8.27.24	05-14-313-068-00	3009 N US 31	Home and garage
ZP 2024-30	8.1.24	05-14-324-052-01	2370 N US 31 S	New home
ZP 2024-31	9.10.24	05-14-312-085-00	12524 Manitou Trail	SFD / Pole barn
ZP 2024-32	9.10.24	05-14-480-015-00	The Vistas at Cedar Hollow	PRD Condo Unit
ZP 2024-33	9.10.24	05-14-006-007-01	889 NW Torch Lake Dr	SFD
ZP 2024-35	10.1.24	05-14-213-011-01	2569 US 31	Signs
ZP 2024-36	9.17.24	05-14-425-004-00	1649 NW TL Drive	Pole barn
ZP 2024-37	9.19.24	05-14-325-015-40	1965 San Marino	Decks, Outdoor shower
ZP 2024-38	10.1.24	05-14-755-007-10	2409 NW Torch Lake Drive	Demo
ZP 2024-39	10.1.24	05-14-755-007-10	2409 NW Torch Lake Drive	SFD
ZP 2024-40	needs site plan revision	05-14-365-19-00	11251 Barnes Rd	shed
ZP 2024-41	s2s 9.24	05-14-695-018-00	13043 Was-wa-gun	SFD / Garage
ZP 2024-42	10.1.24	05-14-635-019-00	5691 Bayshore Drive	Demo Garage
ZP 2024-43	10.1.24	05-14-635-019-00	5691 Bayshore Drive	Garage
ZP 2024-44	s2s 10.1	05-14-815-009-00	429 NW TL Drive	Demo Garage
ZP 2024-45	s2s 10.1	05-14-815-009-00	429 NW TL Drive	Garage./ Deck
ZP 2022-56*R	5.14.24	05-14-455-002-00	1982 Birchview	Renew Permit
ZP 2023-45*R	6.18.24	05-14-130-024-00	1364 Leech Lane	Entryway, addition and decks revised 6.18.24

From the Desk of the TLTA Director Mike Bertram RN/Ted Schroeder EMS  
Administrator TLTA 10/24

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### Finance

<b>We are currently short one paramedic. Actively started recruiting.</b>
<b>Sep. run volume 22 - / ytd 130 - / previous ytd 125</b>
<b>Pt revenue ytd - \$47,908.63 / average per run - \$368.52</b>
<b>Accumed has merged with EMS/MC billing, no change in services</b>
<b>TLTA Report from Central dispatch</b>

### People

<b>All employees are up to date with chart completion</b>
<b>All employee credentials are current and reported to MCA Recent review by MCA</b>
<b>State inspection coming up last week in October. Preparations in process</b>
<b>No workers comp claim (work related injuries) in 23/24. Reflective of our electric auto-lift &amp; our electric stair chair.</b>
<b>We continue to remind staff of proper precautions &amp; preventive measures developed during covid.</b>

### Service

<b>Currently MCA is removing field notes Handwritten will all be computer generated.</b>
<b>New protocols went into effect January and are now implemented</b>
<b>Paramedic participating in MCA monthly advisory board meeting.</b>

### Quality

<b>The team continues daily/weekly inspections and brings related needs to our attention. The state reviews this at annual inspection</b>
<b>Implementing inventory supply closet tracker implementation still in process</b>
<b>Auditing both voice and written EMS run reports</b>
<b>New State and Medical Control Policies being reviewed with staff completed</b>



**TORCH LAKE EMS**

**Month: SEPTEMBER 2024**

<b>Torch Lake Township Calls</b>	<b>9</b>	<b>Medical Calls</b>	<b>7</b>
<b>Mutual Aid to - TAA</b>	<b>12</b>	<b>Medical Alarms</b>	<b>1</b>
Bellaire Village	0	<b>Personal Injury Accidents (PIA)</b>	
Central Lake Township	4	Lift Assist	0
Central Lake Village	5	Structure Fire	0
Custer Township	0	<b>Non-Emergency Transfers</b>	0
Forest Home Township	1	Water Rescue	1
Kearney Township	2		
Echo Township	0		
<b>Mutual Aid to - MMR</b>	<b>2</b>		
Elk Rapids Village	2	<b>Total Responses in Torch Lake Twp</b>	<b>9</b>
Elk Rapids Township	0	<b>Total Mutual Aid Provided</b>	<b>14</b>
Milton Township	0	<b>Total Mutual Aid Received</b>	<b>0</b>
<b>Mutual Aid to - EJ EMS</b>	<b>0</b>		
Banks Township	0	<b>Total Responses for the Month</b>	<b>23</b>
<b>Mutual Aid to Charlevoix Co</b>	<b>0</b>		
<b>Mutual Aid Received</b>	<b>0</b>		
<b>MMR</b>	<b>1</b>		
<b>TAA</b>	<b>0</b>		
<b>Kalkaska EMS</b>	<b>0</b>		



## TORCH LAKE TWP. FIRE DEPARTMENT

2355 US-31 N. - P.O. Box 713, Eastport, MI 49627

Phone (231) 599-2621 - Fax (231) 264-9557

### Fire Department Report – SEPTEMBER , 2024

#### Fire Runs for September

- 09/02/24 – Structure fire / Elk Rapids
- 09/17/24 – Burning Complaint US 31 / Erickson Rd.
- 09/18/24 – Fire Alarm / Michigan Trail
- 09/28/24 – Water Rescue / Torch Lake

#### Department Meetings and Training for September

- 09/04/24 – Truck & Equipment Checks
- 09/11/24 Emergency Driving Course
- 09/18/24 – Vehicle Extrication Training
- 09/21/24 – Flashover Training / Clearwater Twp. F.D
  
- **Fire Dept. On Duty Medical Assist**
- None to Report

TLT Fire Chief / Kevin Lane